



TOWN OF TOWNSHEND

Selectboard

PO Box 121 Townshend, Vermont 05353

Selectboard Meeting Minutes

December 27, 2022 6:00 PM

Townshend Town Hall

Approved: 1/10/23

Present: Sherwood Lake, Steve Frisk, Rob Wright, Katie Marrow, Rob Swiger (via zoom)

In Attendance: Brian Guerino - BCTV Tech, Connie Holt - SB Assistant

1. **Meeting Call to Order:** Lake calls the meeting to order at 6:00pm.
2. **Approval of Minutes:** Wright makes a motion to approve the minutes of the December 13, 2022 Selectboard meeting. Frisk seconds the motion. Motion carries 5-0-0.
3. **Additions and Deletions:**
 1. Correspondence (5b): Letter from West River Valley Thrives
 2. Correspondence (5c): Email from Sen Nader Hashim
4. **Members of the Public:** None
5. **Correspondence:**
 - a. Dr. Tim Shafer Letter of resignation as Townshend's Health Officer: Lake brings to the attention of the Board Dr. Shafer's letter of resignation as the Town's Health Officer. Wright makes a motion to accept Dr. Shafer's resignation. Frisk seconds the motion. Motion carries 5-0-0. Wright thanks Dr. Shafer for his service as the Town's Health Officer.
6. **Warrants:** Wright makes a motion to pay warrants 1 - 5.

1. Payroll:	\$13,729.73
2. Payroll Taxes:	\$5,729.08
3. General Fund:	\$5,434.06
4. Highway:	\$650.06
5. Highway Equipment:	\$3,253.57
Total:	\$28,796.50

Frisk seconds the motion. Motion carries 5-0-0.

7. **Reports:**

1. **Highway:** Frisk gives the report.

a. Frisk reports that he has a quote from Deadrive to replace the boiler at the Town Garage. The new boiler will cost \$7436.00. Frisk states that it is something the Town needs to do. Lake adds that he thinks we should do it quickly to lock in the price. Lake also states that he will explore an insurance claim on the boiler. Wright makes a motion accept the Deadrive quote at \$7,436.00 and not to exceed that amount. Marrow second the motion. Motion carries 5-0-0.

b. Frisk reports last Friday's storm of snow turning to rain then turning back to snow caused flooding on State Forest Road in two locations. State Forest Road was closed Friday and reopened on Saturday morning. Currently, the road crew is doing shoulder repair caused by water damage. Frisk reports that some things can not be repaired until the ice melts since some of the trenches are full of ice. Once the ice melts then they can be filled in. Marrow adds that she is very appreciative of the work the road crew did during the storm.

2. **Treasurer:** Lake gives the Treasurer's report. He reports that the true balance of the General Fund is \$615,138.00. Lake also reports that the M&T bank statement has \$1,337,020.47 in the Municipal Investment Fund and \$30,000.00 in the checking account.

3. **Town Clerk:** Lake gives the Town Clerk's report. The Clerk took in \$1,822.20 in fees and services.

4. **Chair:** None

8. **Old Business:** None

9. **New Business:**

1. Harmonyville Store liquor license application: Lake reports that Harmonyville Store is applying for a 2nd Class liquor license. Marrow makes a motion to approve the 2nd Class liquor license for Harmonyville Store. Wright seconds the motion. Motion carries 5-0-0.

2. Lake directs the Board's attention to the letter from the state regarding the equalization study results. He suggests that the Board review the letter, because it concerns the threshold for doing a reappraisal.

10. **Executive Session:** N/A

11. **Next Regularly Scheduled Meeting:** Tuesday, January 10, 2023

12. **Adjournment:** Wright makes a motion to adjourn. Marrow seconds the motion. Motion carries 5-0-0.. Meeting is adjourned at 6:11pm

