

Townshend Select Board Virtual Meeting
Minutes-approved December 22, 2020
December 8th, 2020 @ 6:00 p.m with
Special Budget Meeting following directly after

Present: Sherwood Lake, Steven Frisk, Rob Wright, Irvin Stowell

In Attendance: Karla Lumbra, Rich Melanson (BCTV), Dr Shafer (Health Inspector)

1. **Call to Order:** Lake called the meeting to order @ 6:02p.m.
2. **Approval of Minutes:** Frisk motions to approve the Select Board Virtual Meeting November 24th, 2020, and Virtual Special SB Budget Meeting on December 2nd, 2020, Wright seconds, carried by all present
3. **Additions and Deletions:** Dr. Shafer joins us with a health office report status, under New Business
4. **Members of the Public:**
5. **Warrants:** Wright motions to pay warrants 1 through 7, Frisk seconds, carried by all present

#1	Payroll	\$11,468.56
#2	Payroll Taxes	\$5,019.67
#3	General Fund (school)	\$687,952.87
#4	General Fund	\$9,684.83
#5	General Fund	\$4,358.27
#6	Highway Fund	\$46.67
#7	Equipment Fund	\$5,213.80
	Total	\$723,744.67

Stowell motions to take the agenda out of order, New Business, to allow Dr. Shafer to present, Frisk seconds, carried by all.

6. **New Business:**
 - a. **Health Inspector Report:** Dr. Shafer states receiving a trash pile complaint at 1458 State Forest Road in which he inspected on October 25th, 2020 and saw multiple trash bags of various stuffs and what appears to be recycling goods are left out in the elements (in bags) in a shared driveway. Dr. Shafer sent a certified letter on October 26th, it hadn't been deliverable, so he hand delivered multiple

letters to which there has been no response. He has asked the Select Board to make a final recommendation for trash removal by a certain date and if found in non-compliance, action may result from there.

b. Personnel Policy Revision- the Select Board is researching to make a minor change in the personnel policy regarding FT 40 hours per week town employees

7. Reports:

Highway: Frisk reports an abandoned couch on State Forest Road, asks the Select Board for permission to remove at the cost of \$25 to bring to WSWMD, approved. Frisk asks about retaining a secondary contract with a local 1 Ton Plow/Sander to be on call for the winter season if one or more of our highway employees are out due to Covid-19. The average cost of contract is \$80-85/hr for truck and driver, Frisk will compile a list and present to the Select Board

Town Clerk: town report

Town Treasurer: Sweep Acct: \$1,528,241.29 and Checking Acct: \$30,000.00

8. Correspondence: N/A

9. Old Business:

a. Covid-19 Town Update / Town Meeting - Covid cases are continuing to rise

b. Scheduling for FY22 Budget Meetings- tbc

10. Executive Session: N/A

11. Meetings: Meeting December 22nd, @ 6:00p.m

12. Adjournment: Frisk motions to adjourn at 6:37p.m, Stowell seconds, carried by all

13. Zoom Meeting Information:

Topic: SB Regular Meeting December 8th, 2020

Time: December 8th, 2020 6:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/98774392033?pwd=djFPV2VCbzhncmt0Y05pWjk0UkR6UT09>

Meeting ID: 987 7439 2033

One tap mobile

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