

approved: 04/25/17

TOWNSHEND SELECT BOARD

Meeting Minutes

April 11, 2017

Present: Kathy Hege; Robert Wright; Will Bissonnette; Irv Stowell; Steve Frisk

In Attendance: Joseph Daigneault; Kurt Bostrom; Christina Angell; Richard Melanson; (BCTV);
Craig Hunt

- 1. Call To Order:** Hege called the meeting to Order at 6:08 p.m.
- 2. Approval of the Minutes:** Stowell made a motion: **To approve the Minutes of March 28, 2017**, seconded by Wright and carried by those present.
- 3. Additions and Deletions:** None at this time.
- 4. Warrants:** Wright made motions to approve the following Warrants.

41101 Payroll	\$ 11,333.93, seconded by Bissonnette and carried by those present.
41102 Payroll Taxes	\$ 4,626.19, seconded by Bissonnette and carried by those present.
41103 General	\$ 4,648.96, seconded by Bissonnette and carried by those present.
41104 General	\$ 954.68, seconded by Bissonnette and carried by those present.
41105 Highway	\$ 3,026.04, seconded by Bissonnette and carried by those present.
41106 Equipment	\$ 3,762.00, seconded by Stowell and carried by those present.
41107 General	\$ 11,957.37, seconded by Bissonnette and carried by those present.
41108 Highway	\$ 1,039.84, seconded by Bissonnette and carried by those present.
41109 Equipment	\$ 2,406.69, seconded by Bissonnette and carried by those present.
41110 General	\$ 3,976.42, seconded by Stowell and carried by those present.

5. Reports: Highway Report: Bostrom reported that the Windham Regional Commission would be assisting with updating the past-due Network Inventory with State grant funding in May. This involves assessing Townshend's culverts and road conditions, generally and is expected to take about a week to conduct.

Bostrom also reported that he'd spoken with Tree Warden, DeSiervo, and that they would be making a survey of Townshend's hazardous trees for removal. The Highway crew has lists of trees in the right-of-ways that need attending and a plan will be proposed, shortly.

Two culverts have recently failed unexpectedly up in Townshend Acres. These are plastic culverts which shouldn't have collapsed, but did and need to be replaced.

Stowell reminded Bostrom that since the paving on Route 35 last summer, no gravel has been added to ease the transition to the shoulders. Bostrom said that he'd take a look.

Bostrom presented the Select Board with a State grant application for replacing Bridge 42 on West Hill Road in the amount of \$178,000, which needed to be submitted soon if the project was going to be done before Fall. Discussion about the amounts for manufacturing, installation and paving ensued with Bostrom indicating that all of the figures were realistic.

Bissonnette made a motion: **To provide Bostrom with a list of those who had expressed interest in operating the Transfer Station, should the regular attendant not be available,** seconded by Wright and carried by those present. Bostrom was asked to review the list and meet with those interested for training.

6. Correspondence: Hege read correspondence from Josh Hallock of VABIR offering to provide the Town with high school students to work on a part-time basis in exchange for the work experience. The program is fully-insured and the students would be employed only a few hours a week, after school, to clean, or do grounds work. Bissonnette made a motion: **For Hunt to follow up with Hallock and try to coordinate for students in the VABIR program to take on tasks that could benefit the Town,** seconded by Wright and carried by those present.

Hege read correspondence from Triple-T Trucking with a bid proposal, solicited by the Windham Solid Waste Management District, to pick up the food scraps which Townshend will have to separately collect after July 1, 2017. The proposal stated that the cost of hauling food scraps for State-mandated composting would cost Townshend \$90.00 a week if all eight WSWMD member towns contracted for Triple-T's services. If all eight member towns did not engage in a contract, the cost would be \$140.00 a week. Discussion ensued about additional compliance costs that would also be incurred because of the State law to segregate food from the waste stream.

7. Reports: Town Clerk: The Select Board reviewed the Town Clerk's journal reports from the prior weeks.

Treasurer's Report: Daigneault reported that the General Fund held a balance of \$739,065.57.

8. Members of the Public: Christina Angell was welcomed and summarized again the issues of a culvert draining into a swale across her property. Hege clarified the Select Board's previous motions to attend to this matter and read Angell's correspondence from last August that added other obligations for the Town to meet. Following lengthy discussion, the Select Board agreed to have Stowell and Bostrom meet with Ms. Angell and provide a report to the Select Board regarding what might be done by the Town.

9. Old Business: None at this time.

10. New Business: Appointments: Wright made a motion: **To appoint Larry Slason, Esq., of Salmon & Nostrand, PC, to be Townshend's municipal attorney,** seconded by Stowell and carried by those present.

Hege nominated Laura Richardson to serve on the Recreation Committee, carried by those present.

Hege nominated Irvin Stowell to serve as Townshend's FEMA Director for flooding, carried by those present.

11. Other Business: None at this time.

12. Executive Session: Bissonnette made a motion: **To find that premature disclosure of attorney/client correspondence would put the Town at a disadvantage, if made public,** seconded by Wright and carried by those present.

Hege made a motion: **To enter into Executive Session at 7:25 p.m. to discuss attorney/client correspondence under 1 V.S.A. 317 c 4,** seconded by Wright and carried by those present.

The Select Board returned from Executive Session at 7:58 p.m. and, as a result, no action was taken.

13. Meeting Schedule: Regular Meeting: April 25, 2017 at 6:00 p.m.

14. Adjournment: Frisk made a motion: **To adjourn at 8:03 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt