

approved: November 28, 2017

TOWNSHEND SELECT BOARD

Meeting Minutes

November 14, 2017

Present: Kathy Hege; Robert Wright; Steve Frisk; Will Bissonnette

In Attendance: Joseph Daigneault; Glen Beattie; Kurt Bostrom; Richard Melanson, (BCTV); Craig Hunt

1. **Call To Order:** Hege called the meeting to Order at 6:11 p.m.
2. **Approval of the Minutes:** Bissonnette made a motion: **To approve the Minutes of October 24, 2017**, seconded by Wright and carried by those present.
3. **Additions and Deletions:** Added to the Agenda was an Executive Session in order to discuss attorney/client correspondence.
4. **Reports: Highway Report:** In the Foreman's absence, no report was available. The Board briefly discussed the need for purchasing winter road sand and Bissonnette made a motion: **For Townshend to contract with Cersosimo Industries for up to 4,000 cubic yards of sand for a delivered price not to exceed \$13.50 per yard.** The motion failed for lack of being seconded.

Town Clerk's Report: The Board reviewed the Town Clerk's cash journal reports from the prior weeks.

Treasurer's Report: Daigneault reported that the General Fund account held a balance of \$1,131,265.03.

5. **Members of the Public:** Glen Beattie was welcomed and Hege congratulated him on his election as Chief of Townshend's Volunteer Fire Department. Beattie provided a brief update on current activities and provided a proposed fire department budget for FY2018 to the Select Board for its review.

6. **Warrants:** Wright made motions to approve the following Warrants:
- 111401 Payroll \$ 8,208.03, seconded by Frisk, but failed by those present.
 - 111402 Taxes 3,410.51, seconded by Bissonnette and carried by those present.
 - 111403 Payroll 9,683.02, seconded by Frisk, but failed by those present.
 - 111404 Taxes 3,776.58, seconded by Bissonnette and carried by those present.

Hege made motions to approve the following Warrants:

- 111405 **General** 6,507.55, seconded by Bissonnette and carried by those present.
- 111406 **General** 294.80, seconded by Bissonnette, but failed by those present.
- 111407 **General** 172.70, seconded by Bissonnette, but failed by those present.
- 111408 **Highway** 2,154.49, seconded by Frisk, but failed by those present.
- 111409 **Equipment** 5,074.80, seconded by Frisk and carried by those present.
- 111410 **Highway** 2,937.50, seconded by Frisk, but failed by those present.
- 111411 **Highway** 1,396.68, seconded by Frisk and carried by those present.
- 111412 **General** 12,516.42, seconded by Frisk and carried by those present.

7. Correspondence: Hege read correspondence from Townshend's Health Officer, Dr. Shafer, pertaining to his investigation of complaints about environmental contamination in West Townshend. Shafer stated that he examined the site and, in conversation with the owner, felt that possible actions by Townshend's Board of Health to address the situation were unnecessary at this time.

8. Old Business: Legal Matters: Hege updated Board members on the sudden cancellation of the Johnson tax sale property Hearing scheduled for November 13, 2017, and the re-scheduling of the Kiernan Hearing for December 15, 2017.

9. New Business: Appointments: Following brief discussion, Bissonnette made a motion: **To appoint Eileen Fahey and Barbara Bedortha to serve as Howard Legacy Trustees**, seconded by Frisk and carried by those present.

Budget Workshop: Board members will begin FY2018-19 budget discussions during a Budget Workshop scheduled for November 20, 2017, at 6:00 p.m..

10. Other Business: None at this time.

11. Executive Session: Bissonnette made a motion: **For the Select Board to find that premature public disclosure of confidential attorney/client information would put the Town at a substantial disadvantage**, seconded by Wright and carried by those present.

Bissonnette then made a motion: **For the Select Board to enter Executive Session at 7:18 p.m., with Hunt, under 1 V.S.A. 317-c4 to discuss attorney/client correspondence**, seconded by Wright and carried by those present.

At about 7:30 p.m., Bostrom entered the meeting and, as the Select Board was in Executive Session, left without any action being taken.

The Board returned from Executive Session at 8:14 p.m., and, as a result, no action was taken.

12. Meeting Schedule: **Budget Workshop: November 20, 2017 @ 6:00 p.m.**
 Regular Meeting: November 28, 2017 @ 6:00 p.m.

13. Adjournment: Wright made a motion: **To adjourn at 8:18 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt