

Townshend Selectboard Meeting Minutes July 6, 2008

Selectboard members present:

Alene Evans

Joseph Juhasz

Henry Martin, chair

Carole Melis

Brud Sanderson not present

Participating members:

Public – Street Lights; Kathleen Hege & David Dezendorf, TES;

Kurt Bostrom, road foreman; Pamela Corbitt (Barber Rd); Al

Litchfield (cabinets); Park Chamberlin (State Forest) and

Nicole Oren, Reformer correspondent

At 7:05 PM the chair *called the Meeting to Order and recognized Participating Members:*

Tonight was the 2nd meeting for public input regarding **turning off** certain street lights. Melis reviewed the map, proposed plans and explained the difference between the older mercury lights and the newer type. The public's concerns and comments restated those from the 1st public meeting of June 23rd. The chair indicated that the Board may make a decision at their August 4th meeting. Mowrey, Stowell, Oren left at 7:20 PM

Al Litchfield asked, does the Selectboard want each **cabinet to have electricity?** After discussion the Board gave Litchfield permission to contact WE Beattie to get electricity to each cabinet.

Kathleen Hege, chair of the Townshend Elementary School Board and David Dezendorf asked that the new bookkeeper, Merideth Roberts, be responsible for **billing the school** for the diesel used by the Bus. Martin expressed the more Roberts learns, the more she will be asked to do. Hege and Dezendorf discussed new Legislation, in collecting and calculating the educational portion of this year's taxes. Hege & Dezendorf left at 7:20 PM

Pamela Corbitt reported that she had just purchased land and its access is beyond the town **maintained Barber Road**. She was asking if the Town would maintain this additional road, Bostrom measured approximately 300'. Members expressed that it will take time to research the status of this section of the road. Corbitt left at 7:40 PM

Park Chamberlin informed the Board that Aaron Hurst, State Forest & Parks, did not get invited to tonight's meeting to discuss the Chamberlin's **selling 163 acres** to the State Forest and Parks. Martin indicated that the Board has no issue with him selling this land but wants to know what the amount of money the State will pay in lieu of taxes (P.I.L.O.T.). Martin continued, as this land will be taken off Townshend's tax roll. Mr. Hurst will be invited to the Board's July 28th meeting. Chamberlin left at 7:50 PM

Melis, as a Town Barn Adhoc committee person, asked the Select Board to consider entering a **contract with Michael Marquis**, engineer, to draw the necessary Town Barn plans, at a cost not to exceed \$5,000. The chair requested that Marquis provide a written contract and time frame. After discussion *Evans moved to authorize the chair to sign Michael Marquis' written contract, not to exceed \$5,000. seconded by Melis, unanimously carried by the Board.*

The Board appointed Dale Davis, Kurt Bostrom, Kenneth Hoffman. Craig Hunt and Carole Melis as the Town Barn Committee. Melis ask Town Clerk, Anita Bean for a copy of this year's town meeting minutes to confirm the Infrastructure's Reserve current balance. Davis, Hoffman, W. Meyer, left at 8:15 PM

1a. Town Clerk and/or Treasurer:

Town Clerk Memos: lock replacement

- After reviewing Craig Hunt's cost to install of a new front door lock *Martin moved to hire Craig Hunt to install a new lock to the Town Hall's front door, seconded by Melis, unanimously carried by the Board.* Evans volunteered to work with Bean to see how many keys are needed.

1b. Highway foreman, Kurt Bostrom reported:

- The Windham Hill Road Grant has been signed and returned to John Alexander. All agreed that bids for this project should be sent now.
- The new Backhoe will be delivered tomorrow.
- He had received Royce's updated medical report.
- Springfield Paving offered to extend their one year warranty to two years, as the job was finished in the rain.
- He has had the probationer candidates cutting brush on Grafton Road's steep bank.
- Repairs are still needed on Truck 3. Bostrom was asked to find out if leasing a vehicle would interfere with the Town obtaining a Municipal Grant.
- Davey Tree will remove the large dead maple with the Riverdale Road's right of way.
- He was reminded to shoot the elevation of the Town Hall front steps.
- Bostrom will correct the pay orders with Dorman's incorrect hourly rate of pay.

- *Board's liaison: none*

Road Commissioner's Orders: to be corrected and resubmitted

VLCT sent Evans some personnel performance form, for inclusion into a new filing system she and Bostrom will create. The Board's consensus is that Bostrom should complete all employee evaluations by the first of August of each year.

At 8:50 PM *Martin moved into Executive Session under Title 1, section 313 to discuss personnel, inviting Bostrom, seconded by Evans, unanimously carried by the Board.* Litchfield left.

At 9:40 PM Evans motioned out of Executive Session to the regular meeting, seconded by Martin, unanimously carried by the Board. Bostrom had left

Evans told their clerk of the actions taken in executive session:

- Ratified the continued employment of Scott Dorman, during Royce's continued absence, at the rate of \$17.30.
- The 08-09 highway crew wage increase was 3%.
- Evans will meet with Monette & Garfield re: Town Hall reserve(s)
- To be invited to the August 4th meeting: Carole will invite Linda Hoag and Davis the Sheriff.
- To set the 08-09 tax rate.
- To efficiently continue the daily operation of the elected officials, the shedders will become operational.
- At a later date, the Board will discuss the Town Clerk's memo requesting the Board's consideration to increase mileage reimbursement.
- Martin and Evans will meet with their employee Davis.

2. Minutes - *a motion to approve each meeting minutes was made by Martin, seconded by Evans, corrected by Melis, unanimously approved as corrected.*

May 19th - June 16th - June 23rd and July 1st

3. Melis moved to Sign Orders, seconded by Evans, unanimously carried and signed.
SM07-08 #25AP PRSM07-08 #24AP SM08-09 #1 and Bookkeeper generated ones

4. Old Business – no action taken

- Martin faxed Nortack's signed credit line application.
- The Town received VLCT insurance payment on the damaged plow.
- Juhasz reported that the professional auditors contacted to audit the Town had already scheduled work for the year thus having no time to audit the Town. (Received Sullivan, Powers letter declining the opportunity to bid)

Agency of Natural Resource (ANR) - A minor correction was made on Melis' draft letter to the Agency of Natural Resource (ANR) George Crombie, Secretary objecting to the State voiding individual towns Wastewater/Septic ordinances. The chair will sign the corrected original

Vacancies – Davis will repost vacancies for appointments and the hiring of a Town Hall maintenance person.

5. New Business – were read

- Notification from Vermont State Trooper (VSP) Hopkins that Trooper Laporte will be in charge of the Brattleboro barracks, as Lieutenant Hopkins accepted a new reassignment
- WRC's Rapid Response Updates and the Town signing their Response Plan for Adoption will be given to Tim Bell for review and discussion with the Board.
- The State instructed the Town to lower the real appraisal on Parker v Townshend
- Wheelabrator (subsidiary of Waste Mgmt) sent a letter of opportunity to reserve with them our disposal waste
- Board members will try to attend the Town of Wetherfield's invitation on July 9th, Ascutney to discuss CT River Flood Control – P.I.L.O.T.
- As we are now living in a fast, electrical transmission of messages, Melis questioned, if the Army Corp could find a more effective way to announce when earthen dams become ineffective.

6. Other Business

St of VT: Water Quality 1350 Grafton Rd Wetland Project
WW permit issued to: Cebula and Malcomb
Applications for WW Mgmt: Silver (barn apt)
VT Telecommunication Authority advise of an available broadband grant.

7. Executive Session – not at this time

8. Next meeting – July 23rd rescheduled to **July 28th**

9. Evans moved to Adjourn at 11:00 pm, seconded by Melis, unanimously carried by the Board.

Respectively submitted,

Cynthia Davis, clerk for the Selectboard