

## Townshend Selectboard Meeting Minutes – July 28, 2008

**Present:**

Alene Evans,  
Joseph Juhasz  
Henry Martin did not attend

Carole Melis  
Brud Sanderson, did not attend,  
Selectboard

**Participating members:**

7:00 Sheriff Clark,  
7:00 Aaron Hurst, VT Parks & Forest  
(Chamberlin)  
Laurie Boyd and Merideth Roberts

*At 7:00 PM vice chair Evans, **called the Meeting to Order** and recognized **Participating Members:***

**Sheriff Clark** strongly emphasized that everyone should call **911** for emergencies or law enforcement issues. He had addressed Evans' encounter with a Dept. employee. He would like the County to provide additional funds so the Dept could have more staff available if he had a bigger budget. Sheriff Clark left at 7:15 PM

The Board had requested **Aaron Hurst**, Forest Parks & Recreation to attend tonight's meeting to further discuss the loss property tax after Chamberlin sells to the State Forest, Parks and Recreation. Hurst explained that Property Value and Review (PVR) yearly establishes the rate the State will pay on their land, this year 1% of market value, after which the Legislature so votes. And he believes that PVR is now considering to re accessing the values on State owned property.

A certified copy of the July 6, 2008 minutes will satisfy Parks & Recreation that the Selectboard had no objections un Chamberlin's sale. Hurst left at 7:25 PM

**Tim Robinson**, employed by CVPS he agreed with the Town turning off streetlights as a cost saving and he appreciated the Board being aware on ways to lower Town expenses. Robinson left at 7:40 PM

Townshend's **finance department** representatives Laurie Boyd and bookkeeper Merideth Roberts, explained tonight's warrants for payment. She spoke Roberts learning the specific coding on paying bills and other software functions.

Also discussed were copies of the 1<sup>st</sup> quarter financial statements of 08-09. The road foreman will get monthly highway reports. This software can produce more detailed reports should the Board want additional information. Boyd and Roberts will find where the FEMA's monies were accounted. Boyd left at 8:00 PM

Roberts spoke of her rearranging the office and getting a separate extension number. Banknorth presented the Town with a "free" machine that automatically puts on bar codes and electronically deposit checks into Banknorth. She was asked to see what Chittenden has available. The Board agreed to work with employees to standardize a payroll date.

Evans had asked tax collector/treasurer, Daigneault and assistant treasurer, Bean and bookkeeper, Roberts to start listing their responsibilities, as this is the first phase in creating job descriptions.

The vice chair announced that **tomorrow night's meeting** with the Listers and BB has been cancelled. Evans will call A. Bernhardt for a night she will be available to attend another joint meeting – hopefully before the Board's August 4<sup>th</sup> meeting.

**1a. Town Clerk and/or Treasurer:** no reports at this time

**1b. Highway foreman:** was not in attendance.

*Melis moved to authorize Kurt Bostrom, road foreman, to apply/buy into VLCT's formed collaboration to purchase bulk salt, seconded by Evans, carried by all those present.*

## **2. Minutes July 6<sup>th</sup>, 11<sup>th</sup> and 13<sup>th</sup>**

Evans suggested waiting until a full Board can approve the minutes. Consequently *Melis moved to approve July 6<sup>th</sup>'s meeting minutes as corrected, seconded by Juhasz, carried by those present.* The Board will provide Aaron Hurst with a certified copy of the July 6<sup>th</sup> meeting minutes, as corrected, which states that the Town had no opposition to Chamberlin's transaction.

## **3. Melis moved to pay and sign the following Warrants:**

Payroll dated 7/27/08	\$3,338.22
Dated 7/28/08	\$3,854.78
Accts Payable 7/28/08	\$96,717.56 includes paying blacktop, culvert, chloride, etc.

The Board will discuss and research the issue of paying hourly work done by salaried employees during posted hours.

## **4. Old Business**

**Fountain** – Evans will again ask Jeff Russ for a report on the Fountain as to how it works, what conditions is the entire structure in, offer solutions, etc.

**Connecticut River Flood Control** – The Town Manager e-mailed what happened at Wethersfield July 8<sup>th</sup> meeting. Juhasz will follow up with Rep. Huber on this endeavor.

**West River Valley Assisted Living** – Vermont Housing Finance Agency submitted financial income tax statements which has no connection as to how the Town appraises the property. Juhasz will speak with M. Paulson on this correspondence.

**Rescue's request** – The Board approved their request to schedule a joint meeting with surrounding towns in the dining room.

**Street Lights** – A. Leigh's letter was not in support of turning off the street lights.

**State Treasurer's Office** – Notified the Town's receipt of quarterly highway payments of \$27,102.

**Chittenden Bank's Resolution** – *It was moved by Melis to accept and sign the Corporate Resolution for Chittenden Bank, so moved by Juhasz, seconded by Evans, carried and signed by those present.*

**Dining Room Cabinets** – The Board located where the electrical outlets should be located within each compartment, upper left corner, in order for Beattie to install them.

**Under Taft Road** – The Board discussed R. Kenny request permission to receive his electricity under the Taft Road. Juhasz heard he changed his mind. Tabled any action.

**Barber Road** - Melis suggested that the new property owners prove to the Town that Barber Road is a town road. Davis located the deeds where the Dam discontinued a road.

**Rehabilitation** – Juhasz will call Wagner Rehab. LLC for additional information regarding their “inquiry of providing light work, job modifications or any other possibility of suitable employment”, when W. Royce returns

**Ancient Roads** – A letter from Policy & Planning Division-Mapping Unit dated July 7, 2008 extended the date to Feb. 2010, for Town's to have the opportunity to get rid of a “bunch” of old roads.

## **5. New Business**

*Evans moved to table taking action on Kearley's fuel contract, seconded by Juhasz, carried by those present.*

## **6. Other Business**

- Copy of Atty Fisher's letter to Deere Credit on the Master Lease-Purchase Agreement which Townshend has entered in to purchase the backhoe.
- State of VT - WW project reviews or permits
  - Wayne Rounds permit ww-2-3186
  - project review – R. Silver, B. Malcolm, R. Celuba

## **7. Executive Session      8. Next meeting – August 4th**

**9.** *At 9:35 PM Juhasz moved to **Adjourn**, seconded by Melis, carried by those present.*

Respectively submitted,

Cynthia Davis, clerk for the Selectboard.