

Townshend Selectboard Meeting Minutes - June 16, 2008

Present:

Alene Evans
Joseph Juhasz
Henry Martin, chair

Carole Melis
Brud Sanderson,
Selectboard

Participating members:

Kimberly Liebow, Ellie Lemire & , Auditors
Anita Bean, Town Clerk

At 7:30PM the chair ***called the Meeting to Order*** and recognized ***Participating Members:***

The Board reported to the **Auditors** that on July 7th Merideth Roberts will start working as the Town's bookkeeper and the Town has entered into a contract with NEMRC for instructions in operating their the software. Evans will arrange a meeting with Ernie Saunders from NEMRC and town officials as he explains our change in municipal government operations.

After the Board receives Michalina Wasung, Town Treasurer's official resignation, a new Town Treasurer will be appointed. Left at 7:45 PM

1a. Town Clerk and/or Treasurer:

Town Treasurer: copy of her letter to BankNorth; VMER affective date. *No Action Taken*

Anita Bean, Town Clerk, discussed her memos with the Board, instructing her to:

- Add to pay order Darlene Clark's reimbursement for a dog registration of \$9.00
- Instructed Bean to present costs of changing the Town Hall's front door lock with appropriate new keys.
- The June 2nd minutes reflects the Board's encouragement that Craig Hunt continue inspecting the State approved septic installations and to collect the appropriate town fee.

Bean added that the Septic Compliance Officer position was not on the 2008-2009 Appointment list.

- These minutes also allow the Scouts to build a book exchange shed at the Town Barn facility. Bean left at 8:00 PM

1b. Highway foreman, Kurt Bostrom discussed with the Board:

- Equipment replacement schedules – first replacing Truck #3. He was asked to investigate leasing equipment.
- Bostrom had informed the chair that Springfield Paving's bid included "time is of the essence" in order for them to lock in on the cost of black top.
- Bostrom will get the landowners permission to cut down a tree on Riverdale Road.
- The Garage needs its own welder.

The ever increasing costs concerns Martin especially in trying to prepare the 09-10 highway budget. The Board discussed replacing one vs a large section of sidewalk Bostrom left at 8:30 PM

Highway Liaison: no report Signed Road Commissioner's Orders after reviewing: 6/7 and 6/14

2. Approving the Minutes May 5th, 19th was tabled.

Melis moved to approve ***June 2nd corrected minutes***, seconded by Juhasz, unanimously carried by the Board

3. Evans moved to Pay Bills and Sign the following Orders, seconded by Sanderson

SM07-08-25 \$75,688.47 PRSM07-08-24 \$1,739.31 (The Pay orders were discussed and these numbers reflect the Board's changes) *unanimously carried and signed by the Board.*

4. Old Business

- Hazardous Waste Day** – Martin reported that he had authorized Windham Solid Waste Management's request to have their Hazardous Waste Day July - 12:30 – 4:00 PM
- Professional Auditor** - No contact from John Pieciak & Company; Juhasz will inquire on the auditing firms progress in submitting their bid by June 27th.
- Street Lights** – Melis reported that a lot of work would be involved to just turn off a few lights; one week wouldn't tell us much. David Miller, CVPS, explained that the number of lights turned off directly affects billing costs.
- Mileage** – reimbursement will be offered to the Bookkeeper.
- Vermont State Police** – *Melis moved that the chair sign the 2008-2009 Vermont State Police contract, seconded by Evans, unanimously carried and signed.*
- Equipment Titles** – Davis sent, with the chair's authorization, the Ford and Sterling original titles as requested by the State Treasurer's office.
- Treasurer's vacation** – A response to the Treasurer's request of 3 weeks paid vacation was drafted.
- Town Hall parking** – Sanderson needs elevations of the Town Hall step to continue the plans.
- State approved wastewater permits** – Melis will draft a letter to Dolores Kuhn of the Environmental Commission stressing the additional work, enforcement, etc. for Towns because the State does not follow up on the installation of their approved wastewater permits.
- New Handbooks** – purchased thru VLCT (Selectboard & Treasurer)

5. New Business

- Action on the State Forest & Parks letter to acquire 138 acres from Park & Stephen Chamberlin was tabled.
- Michael Cutts will be contacted to repair the Town Hall's roof.

6. Other Business – no action taken

Planning Commission minutes

- SofVT - Project Review GCH adding a 12 x 14 office;
Approved Wastewater systems for P. Galbraith and C. Murray

*At 9:30 PM Melis moved into **Executive Session** under Title 1, section 313 to discuss personnel, seconded by Martin, unanimously carried by the Board.*

Martin moved out of Executive Session at 9:50 PM, seconded by Juhasz, unanimously carried by the Board.

As a result of Executive Session, no action was taken.

8. Next meeting – June 23rd

9. At 9:51 PM Evans moved to *Adjourn*, seconded by Sanderson, unanimously carried by the Board.

Respectfully submitted,

Cynthia Davis, clerk for the Selectboard

