

Townshend Selectboard Meeting Minutes – May 19, 2008

Present:

Alene Evans
Joseph Juhasz
Henry Martin

Carole Melis
Brud Sanderson,
Selectboard

Participating members:

Exec Session 6:30; Clay Turnbull; Kathleen Hege, Townshend School District chair; Bookkeeping Screening Committee Exe. Session 7:15 Sherry Maher (Post Oil Solution); TnBarn AdHoc presentation; Chuck Clerici & Phil Bickel. Efficiency Vermont

Martin *called the Meeting to Order* at 6:30 PM *and Participating Members:*

Clay Turnbull, Townshend's rep. to Windham Regional Commission (WRC) ask what **heating concerns** did the Town have? Suggestions were heating old buildings, like the Town Hall, and the costs of street lights.

At 6:35 PM Martin moved into Executive Session under Title 1, Section 313 to discuss personnel, seconded by Evans, unanimously carried by the Board.

At 7:15 PM Evans moved out of Executive Session, seconded by Martin, unanimously carried by the Board. No action taken.

*Martin motion to direct the Town Treasurer to **deliver a check** to Anita Bean, School Treasurer elect, by Noon on May 30th, in the amount of \$417,281.33 seconded by Evans, unanimously carried by the Board. Kathleen Hege, chair of the Townshend District School Board has had difficulties in establishing the actual "true up" figure which is technically not her job. Hege left at 7:25 PM.*

Martin moved into Executive Session at 7:25 PM under Title 1, Section 313 to meet with the Bookkeeper Screening Committee, seconded by Evans, unanimously carried by Board.

At 8:00 PM Evans moved out of Executive Session, seconded by Melis, unanimously carried by the Board. No action taken.

Additional concerns were addressed in Sherry Maher's, **Farmers' Market Agreement with the Town**. She was asked to add Town of Townshend and Post Oil Solutions to their insurance as a co-insured party. She will provide, upon receipt, a copy of the non profit Federal 501 c(3) filings. The only electricity to be used would be for entertainment, if any. After complete discussion *Melis moved to have the Chair sign the Agreement, followed by receiving a copy of the corrected insurance and their 501 c (3), seconded by Evans, unanimously carried by the Board. Martin signed. Maher left at 8:15 PM*

Dale Davis and other members of the **Townshend Barn** adhoc committee answered questions and heard comments on the proposed reconstruction on the highway land. One proposal showed a Community room in the Garage, which the Board believed was not appropriate to consider. The Committee was informed of what monies were available.

Martin suggested that many of the adhoc committee's unanswered questions could be answered if they spoke with the Planning Commission (inviting the Land Committee) on their results of earlier investigation into this property.

Melis is trying for a bond vote to build the new Highway Department facilities this November's Presidential election. Adhoc left at 8:45 PM

Phil Bickel and Chuck Clerici, of Efficiency Vermont spoke in depth on what services are provided for energy conservation and incentives'. Martin asked them to re mail their incentives reminding residents to save electrical usage by purchasing lower wattage light bulbs. The State has located Townshend as a geographic target for high electrical usage. Clerici believes Townshend is the center of an electrical bottleneck.

Call Wilmington's energy coordinator 464-7362 with questions. They left at 9:15 PM

1b. Kurt Bostrom, Highway foreman: projects; equipment; personnel; bids

Melis moved into Executive Session at 9:16 PM under Title 1, Section 313 to discuss personnel and invited Bostrom, seconded by Evans, unanimously carried by the Board.

At 9:40 PM Melis moved out of Executive Session, seconded by Juhasz, unanimously carried by the Board. No action taken

Bostrom reported:

- Paving bids have been sent out
- The Town has received a \$66,000 State Highway Grant to start the reconstruction of the Windham Hill Road. This grant does not include the cost of paving.
- Discussed the condition and the urgency to replace Truck 3.
- One more load of cold patch was laid down.
- The edge of Rte 35 (Grafton Rd) near Mulhern's and Redfield's is sinking. As a temporary fix he will fill it with cold patch as this antiquated storm drainage will have to be replaced.
- His MRI showed damaged tendons. He is undergoing physical therapy and ultrasound.
- Sanderson ask Bostrom if he would shoot elevations of the Town Hall, especially the base of the steps to the sidewalk. Bostrom left at 9:55 PM

The Board signed Road Commissioner's Orders for the weeks ending 5/10 and 5/ 17

1a. Town Clerk and/or Treasurer:

Town Clerk – prepared the 2008 Dog Warrant *Martin moved to sign the Warrant for the Constable, regarding unlicensed dogs, seconded by Melis, unanimously carried and signed by the Board.*

Town Treasurer – The Town Treasurer wrote a memo stating informally of her pending resignation on June 30th. She also noted the Town's available cash.

Martin motioned to authorize the Town Treasurer to establish a separate account of \$4,820 as the Town's matching money, with the direction of the Planning Commission, for the Town Hall Grant, seconded by Melis, unanimously carried by the Board.

Martin motioned to allow the Town Treasurer to withdraw \$180 from the Planning Commission 08-09 budget to be added to the above established account, seconded by Evans, unanimously carried by the Board.

2. Minutes – May 5, 2008 were tabled to next meeting

*Martin moved to **Pay Bills and Sign the following Orders**, seconded by Melis*

SM07-08-23	\$45,730.03	Plus \$417,281.33 (TES)
Blank - 3A	postage for Listers to mail out Changes in Property notifications	
PRSM07-08-22	\$ 2,013.41	

The Board discussed having time sheets signed as Melis reported that she spoken to Lott about Royce's time sheet.

unanimously carried by the Board

4. Old Business

WCSD's contract – Members were asked to make comments/changes on the existing WCSD contract as Martin believes Sheriff Clark will be bringing in a new contract at the Board's next meeting. Martin stated that he was too late to attend WCSD's Animal Control meeting but did acquire the amount of local traffic ticket fines generated by Deputies and by VSP.

Pieciak & Co. – Juhasz will call Pieciak again.

Street lights – Melis has drafted a letter to those property owners, who have a street light, informing them that their street light will be turned off. Martin suggested that she call CVPS to see if, for a week, all of the street lights can be turned off.

Auditor – Juhasz's draft request for proposals for an independent audit will be mailed according to his list of perspective companies.

Special Town Meeting – Davis met with the Town Treasurer to review 08-09 revenues. It became evident that the Highway Department had increased revenues and the General Fund was a great deal less over those figures reported at Town Meeting. After discussion the Board agreed to hold a Special Town Meeting on Tuesday, June 24th at 7:30 PM to request the correct amounts to be raised by 2008-09 taxes.

Town Hall grant – Evans asked to table discussion on this until next meeting.

Town Hall parking – Will be discussed at the Board's next meeting

Certificate of Highway Mileage – completely executed was received.

RESCUE – The chair suggested the consideration of this new contract be tabled until next meeting.

Flood Control Dams – The Town received a State Proclamation re: Connecticut River Valley Flood Control Commission.

5. New Business – no action taken by the Board

- VLCT's Dental Ins. Rates (doesn't affect Townshend)
- State of Vermont Transportation Policy & Planning Enhancement Schedule, Process and Grant will be addressed next meeting.

6. Other Business - no action taken by the Board

- VLCT – unemployment claim
- Financial Statements of West River Valley Assisted & Housing Limited Partnerships
- ANR – WasteWater – James Lashar
- Wastewater Mgmt – Mark Limoges
- VELCO-CVPS transmission line correspond.

7. Executive Session – none at this time

8. Next meeting – June 2, 2008

9. Martin moved to *Recess* this meeting until the prepared June 24, 2008 Special Town Meeting Warning was signed by Selectpersons, seconded by Melis, unanimously carried by the Board.

Respectfully submitted,

Cynthia Davis, clerk for the Select Board

May 20, 2008 – recessed meeting

After completing the Special Town Meeting Warning, Davis sought out signatures of Board Members that were in town, ending with Martin *who declared the meeting adjourned.*