

Selectboard Meeting Minutes - March 17, 2008

Present:

Alene Evans Carole Melis
Joseph Juhasz Brud Sanderson
Henry Martin Selectboard

Participating members:

Fredrick Hege, Kathleen Hege, TES chair, Sherry Maher

The chair called the Meeting to Order at 7:00 pm and recognized Participating Members:

*Melis moved to have **Fredrick Hege** install the abilities to receive the Board's agenda being able to distribute through e-mail, seconded by Evans, unanimously carried by the Board. He invited the Board to RESCUE's public meeting, Thursday, April 10th, 2008.*

The Board will instruct the Town Treasurer when to transfer the **School's Capital Expenditure** Fund to the School District. Left at 7:15 PM

Sherry Maher, organizer of the **Farmer's Market** on the Common, agreed that trash will be removed after the **Farmer's Market** and will consider future facilities, if warranted. *Evans moved to approve the Farmer's Market, Thursday, from May through the fall; 4 to 7 PM, seconded by Melis, unanimously carried by the Board.*

1a. Liquor Control Board – VSCG 2nd class (River Bend Farm Mkt); 2007 & 2008 B-boro (Windham Hill Inn's) 1st class; Townshend Pizza 2nd class.

Martin moved to approve and sign B-oro (Windham Hill Inn) first class liquor licenses for years 2007 and 2008, seconded by Evans, unanimously carried by the Board.

Martin moved to approve and sign Townshend Pizza's 2nd class liquor license, seconded by Evans, unanimously carried by the Board.

Davis forgot to bring River Bend Market's liquor license. After discussion *Martin moved to approve and sign VSGC's (River Bend Market), 2nd class liquor license (Davis will get signatures Tuesday evening), seconded by Evans, unanimously carried by the Board.*

1b. Town Clerk and/or Treasurer:

The Board was copied the Town Treasurer's documents of monies approved at Town Meeting and the new rates on Health Insurance. Davis will request additional information regarding the Treasurer's spreadsheet requesting the remaining Equipment Money and detail of 2007-08 Revenue.

The Cemetery Commission has questions regarding who handles their money, reported Commissioner Evans. A draft of an ad for "Help Wanted – Bookkeeper" was presented, and the Board requested the addition of applicants having familiarity with NEMRC. The Board directed that the ad be published in the 'Reformer with interested parties to contact the Board by April 14th.

1c. Kurt Bostrom, *Public Works foreman*: equipment, personnel, projects

- Walter Royce will be having ankle surgery on March 28th
- March 9 – 10th rain storm
Bostrom reported that the roads were monitored and holding on Saturday but everything changed, after he received a 5:00 PM phone call on a washed out road. The roads around Peaked Mtn. Road received the most damage.
- Brud Sanderson will be the Board's liaison with the Public Works Department
Road Commissioner's Orders: 3/8 & 3/15 signed

2. Martin moved to approve the Board's *Minutes of March 3, 2008*, seconded by Melis - corrections were made on Pages 2 & 3, *carried by the Board*. Sanderson abstained

Martin moved to approve the Board's Organizational *Minutes of March 4, 2008*, seconded by Evans, carried by the Board. Juhasz abstained.

3. Martin moved to *Pay Bills and Sign the following Orders*, seconded by Melis
SM07-08 #19 \$23,246.71 PRSM07-08 #18 \$ 2,176.60 *unanimously carried and signed by the Board*. The Board had learned, after 2008-2009 budgets were passed, that the revenue figure used in taxes to be raised, in the General and Highway Funds, were incorrect. Consequently, the Board must pay extra attention to department spending.

4. Old Business

Excess Weight Permits – Bostrom, as public works foreman, will review and sign all Excess Weight Permits

Warning school no parking – was signed and delivered to Townshend Elementary School.

Personnel Policies: Copies of Newfane's Personnel Policies will be discussed prior to April 7th board meeting, 6:00 PM

Flood Ordinance – Melis will work with PC, Monette to develop 2 separate ordinances.

WCSD invitation - Martin will attend the Department's invitation March 19th 6:00 PM. Law enforcement contract with the Sheriff Department was discussed.

Solid Waste Station – Questions were asked about using the closed town "Dump".

Opening mail – Melis will follow up on the Board request that mail addressed to Selectboard /Selectperson not be opened.

CVPS/VELCO - Evans indicated that their public meeting on March 13, 2008 was very informative.

L&G's ACT 250 – Last week, engineer Sanderson affirmed to the Town of Townshend that an area does exist for a Town blanket right-of-way area behind the Dutton Gym.

Town Hall Cup boards - Evans will invite A. Litchfield for April 7th meeting to further discuss his constructing individual department cup amois.

Municipal Grant – Davis was asked to give Elizabeth Garfield the re mailed Municipal Grant, received by Evans.

Valley Care (West River Housing) – the Town’s rep. Martin reported that the committee has not met but many are involved in trying to resolve and prevent flooding their basements.

5. *New Business*

- **Appointments:**

*Martin moved to appoint (by letter submitted) **Stanley Holt** to complete E. Garfield’s position to 2009 on the Planning Commission, seconded by Evans, unanimously carried by the Board.*

*Martin moved to appoint (by letter submitted) **Scott Chase** to a 4 year term (2012) on the Planning Commission, seconded by Evans, unanimously carried by the Board.*

*Martin moved to appoint (by letter submitted) **Arthur Monette** to a 4 year term (2012) on the Planning Commission, seconded by Sanderson, unanimously carried by the Board.*

*Martin moved to appoint **Cory Sleeper** to a 4 year term (2012) on the Planning Commission, seconded by Evans, unanimously carried by the Board.*

*Martin moved to appoint **Donald Fontaine** to the Telecommunications Committee, seconded by Evans, unanimously carried by the Board.*

Clay Turnbull will be asked if he would be interested in the position on the Windham Regional Commission

After reviewing last year’s list of appointments, *Martin moved to approve the submitted list of appointments, seconded by Melis, unanimously carried by the Board.* Vacancies will be posted on the WEB. New position FEMA Administrator (Flood Hazard By laws)

- Notification of Windham Regional Commission’s **Cross Town Talk** - March 27th on Class 4 – Old Roads at Townshend Town Hall.
- VLCT’s notification of **Selectboard Institute** workshop 4/26/08
- Members had received, for review, copies of **UniFirst contract** for road crew uniforms. *Martin moved to enter into and sign the contract with UniFirst, seconded by Evans, unanimously carried by the Board.*
- The State will be attending the Board’s May 5th meeting to discuss CVPS expansion, as required by statute.

6. *Other Business*

Juhasz suggested the creation of a specific committee, with expertise, to deal with financial matters, to receive flow data information, etc. for the Selectboard. The description of this Committee will be on the WEB

Board signed Melis’ prepared thank you letter to Grace Cottage Hospital for providing our Town Meeting Luncheon.

No Board action taken:

State of VT - Project Review – Charles Murray

Wastewater & Potable – L&G UHS

VLCT news; unemployment claim; David Allen's Old Maps; CVPS' transmission line

Discovery – Round One - paperwork (CVPS's expand.)

Valley Cares – revised changes in final projects

VSP copies traffic stops

7. *At 9:50 PM Melis moved into **Executive Session** under Title 1, section 313, to discuss personnel, seconded by Martin, unanimously carried by the Board.*

Martin moved to close Executive Session at 10:30, seconded by Melis, unanimously carried.

Melis moved to authorize Kit Martin to address the Board's issues with the employee, seconded by Evans, unanimously carried.

8. Next meeting – April 7, 2008 at 6:00 pm to review & discuss proposed Personal Policies.

9. *At 10:30 PM Melis moved to **Adjourn**, seconded by Sanderson, unanimously carried by the Board.*

Respectfully submitted,

Cynthia Davis, clerk for the Selectboard