

Townshend Select Board Meeting Minutes

December 1, 2008

Present:

Select Board - Alene Evans; Brud Sanderson; Carole Melis; Kit Martin (absent); Joseph Juhasz (absent)

Members of the Public - Kurt Bostrom (Highway Foreman); Dale Davis (arrived 6:58) Glenn Beattie (arrived 7:14); Craig Hunt, Select Board secretary

1. **Call To Order:** At 6:05 P.M., Vice Chair Evans called the meeting to order.
2. **Additions and Deletions:** None at this time.
3. **Approval of Minutes:** After discussion, Evans made a Motion: **To approve the Minutes of November 17, 2008 as corrected**, seconded by Sanderson, and carried by those present.
4. **Reports:**
 - 5a. **Town Clerk's Report:** None at this time.
 - 5b. **Treasurer's Report:** None at this time.
 - 5c. **Bookkeeper's Report:** None at this time.
5. **Warrants:** Discussion ensued with Bostrom regarding overtime pay that follows a paid Holiday or a paid floating day, and by general consent, the Board decided to pay the request upon the Payroll Warrant in full, but to consider the policy fully and specifically at the next meeting in which the full Board was present. Following brief discussion about the progress on the Common fountain work, Evans made a motion, **To hold back a payment request of \$1960.00 from Willow Glen Builders until the next meeting**, seconded by Melis and carried by those present. Evans made a motion, **To pay the Warrants, withholding \$1960.00 for Willow Glenn Builders**, seconded by Melis and carried by those present.

Payable D0108AP	\$ 450,630.30	General Fund
Payable D0108PR	\$ 5,435.63	Payroll
6. **Highway Foreman's Report:** Kurt Bostrom reported that no problems were encountered during the storm, and that Truck #3 had

just had its radiator replaced. Truck #3 is now 9 years old, and truck #2 is 8 years old.

7. **Old Business / Updates:**

Personnel Policy: No report at this time.

911 Form: No report at this time.

Ancient Roads: The Board requested Hunt to invite the Ancient Roads Committee to the next meeting for an update on their progress, and suggested inviting others who might be interested in this matter as well.

Town Hall Cabinets: Sanderson will attempt to contact Joe Lovergine about cabinet finishing that was supposed to have been completed over the Thanksgiving Holiday.

Town Common Fountain: Hunt was asked to find out when the Fountain work would be completed.

Professional Audit: No discussion at this time, but an issue that Juhasz is working on.

Town Barn Committee: Dale Davis reported on a meeting of the Town Barn Committee and its review of two proposals - one from David Balk of D.B. Environmental Consulting, and the other from E.C.S. After studying both, the Committee decided to recommend to the Select Board that David Balk be contracted by the Town to oversee the cleanup of toxic soils at the Town Garage. The first phase in the procedure is to immediately provide the Vermont Department of Environmental Conservation with soil test data and seek the most expedient and least expensive of solutions which will bring the Town into State compliance.

After discussion by the Board, Evans made a motion, **To have the Town contract with D.B. Environmental Consulting for work at the Town Garage**, seconded by Sanderson and carried by those present. Evans then signed the contract and requested that the Committee keep the Select Board informed of its progress. Dale Davis left at 7:15

8. **Members of the Public:** Glenn Beattie was recognized to report the results of the Townshend School Bus Survey, and presented that Survey with a count of vehicles on Common Road done on the morning of November 14th. Discussion ensued regarding vehicular traffic if, hypothetically, Townshend Elementary School discontinued its bus service. The Board thanked Beattie for keeping it advised, but

felt that there was nothing it could act upon at this time. Beattie left at 7:50 P.M.

9. **New Business:** None at this time.
10. **Correspondence:** A letter was read from Bob Crego of Valley Cares regarding the need for the Board to sign and submit financial documents that report transfers of Grant money from the Town to Valley Cares, and hold a Public Hearing to review those transactions prior to January 1, 2009. Hunt was asked to invite Bob Crego to attend the December 15th Select Board meeting to answer any questions the Board might have about these documents. Melis then made a Motion, **To have the clerk confirm the necessity of a Public Hearing and schedule it for 6:00 p.m. on December 22, 2008, if required,** seconded by Sanderson and carried by those present. Hunt was asked to inform Valley Cares of that Public Hearing, if to be held, and invite Bob Crego to attend.
11. **Adjournment:** Evans made a motion, **To adjourn at 8:12 p.m.,** seconded by Melis and carried by those present.

Respectfully submitted,

Craig K. Hunt, secretary