

TOWNSHEND SCHOOL BOARD MINUTES
@TOWNSHEND ELEMENTARY SCHOOL
6:30 pm
4-9-18-DRAFT

Present: Shawn O'Deau, Kristina Wright, Cliff Passino, Al Claussen,, Craig Roach, Principal, and Judy Hawkins Recorder

Absent: Eric Scott

Call to Order: Al called the meeting to order at 6:40 pm.

Additions and Deletions: Additions to the agenda: Firearms Policy and Freedom of Expression Policy. Executive Session: Personnel Matter.

Members of The Public None

Consent Calendar:

- a. Principal's Report
- b. Superintendent's Cabinet Report
- c. Minutes for March 13, 2018

Craig reported on the CNA report. Everything looks good appraisal value is accurate. A comprehensive report CNA is in the Principal's Report. Craig said if he had any suggestions it would be to look at the fire panel and the retaining wall needs to be evaluated.

Kristina made a motion to approve the consent calendar as presented. Motion carried.

Treasurer and financial reports: Craig was asked to look into what the Professional Development for Principal line included. The expense was for Craig's mentor being a new principal he needs a mentor according to Vermont state law for 2 years. There has been no credit received on the telephone bill. The electric bill just arrived and there was a saving of about \$1,000. This is the result of solar panels being installed.

The board reviewed the Expense Report for April 2018. Craig spoke about composting for next year. It will be mandatory next year. There will be no composting done in the classrooms but they do have recycle bins.

Bills and Purchase Orders: Cliff made a motion to pay the bills and purchase orders as follows: Payroll PO#59 \$7,035.10, Payroll PO #60 not available Payroll PO #61 \$13,379.29, Payroll PO #62 \$10,312.35, Payroll PO#63 \$14,252.65, Payroll PO#64 \$7,616.42, Vendor Warrant PO #65 \$143,706.23. No discussion. Motion carried.

Reports of Administration and Committees: None

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Unfinished Business and General Orders:

- a. Professional Development follow-up. L&G gave a copy of their calendar to Craig to review with the board. Craig is very thankful to the board to allow the staff to start this year with extra PD days. Craig asked the board if this was something we want to do in coordination with L&G. There are 6 PD days for next year. Dates are: September 12-October 10-November 7th, December 12th, March 13th, May 8th. Craig feels 6 PD days would be well filled. Math is a focus within the district and Townshend is very invested in doing PD re: Math in August. The board wants the teachers to have full buy into PD. Board wants teachers to write to the board to see how they would like to receive PD days, how many days, why and what. Craig was asked to bring back the results to the next board meeting.

New Business:

- a. Engineering Study, 3/19 Craig reported this in the Principal's Report
- b. School Advisory Committee: Craig had spoken with AI about a conversation from the MUDD meeting in March, this came from AOE, roles and responsibilities in Vermont school systems. By fall of 2019 schools will be asked to have a School Advisory Committee. Craig presented this to the board for their input. We want people from community invested and involved in the school. AI said we are forming the MUDD and should probably reach out to the other schools and have other ideas from other folks. AI thinks it is important to collaborate.
- c. Hiring: The hiring of the kindergarten teacher is on track and the window closes on Sunday. Craig will send the information and his final recommendation to the board.
- d. Act 46 Study Committee Bill Back: We had an overspend on the Act 46 Committee way back. We will need to pay about \$2800. More informational to be guided to make a motion next month.
- e. Firearms and Freedom of Expression Policies came out in March to come out in our handbooks. The Freedom of Expression and Firearms policies were adopted in 2006 and are required policies. These need to be reviewed, warned and approved.

Cliff made a motion to warn Code C5 Firearms Policy. Motion carried. Cliff made a motion to warn Code C11 Freedom of Expression Policy. Motion carried.

Correspondence: Water Flow Report: March 2019 report nothing out of the ordinary.

The board received a resignation letter from Julie Dolan. The board wants to thank Julie for her many years of fine service and dedication to TES and the students.

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Upcoming Meetings:

- a. TES Board Meeting, May 14, 2018 6:30 pm
- b. WCSU Board Annual Meeting, May 23, 2018, 7 pm @ L&G

Executive Session:

Kristina made a motion to enter executive session at 8:08 pm. Motion carried. The board and Craig Roach, principal went into Executive Session to discuss teacher contracts. Shawn made a motion to leave executive session at 8:12 pm. Motion carried.

Resolution: Cliff made a motion directing the Chair to sign the teacher's contracts. Kristina seconded. All asked, "all those in favor say aye". The vote was unanimously aye.

Adjourn: Kristina made a motion to adjourn at 8:15 pm. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder