

TOWNSHEND SCHOOL BOARD MINUTES
@TOWNSHEND ELEMENTARY SCHOOL
12-10-18 draft
6:30 PM

Members: Al Claussen, Cliff Passino, Kristina Wright, Sean O’Deau, Eric Scott, Members of the Board, Craig Roach, Principal, Judy Hawkins, Recorder

Call to Order: Al called the meeting to order at 6:38 pm.

Additions and Deletions: None

Members of the Public: Kris Jerz and Heidi Russ

Consent Calendar:

- a. Principal’s Report
- b. Superintendent’s Cabinet Report
- c. Minutes for November 12, 2018

Cliff made a motion to approve the consent calendar as presented. Motion carried.

Treasurer and financial reports: The board reviewed the documents. A brief discussion ensued.

Bills and Purchase Orders: Kristina made a motion to approve the bills and purchase orders as follows: Payroll PO#39 \$15,331.68, Payroll PO#40 \$6,621.00, Payroll Po #41 \$13,946.29, Payroll PO#42 \$11,271.43, and Vendor Warrant #43 \$184,820.77. No discussion. Motion carried to pay bills and purchase orders as read.

Reports of Administration and Committees: None

Unfinished Business and General Orders:

None

New Business:

- a. Building Maintenance-Craig reported the water system was shocked because there was a water issue of a trace element. Nancy Burke and the Vermont engineering looked at the system. The chlorination system needed to be turned on. This will continue to be monitored. Craig also reported last week due to storm the fire panel got triggered because of a lot of activity it shorted out. The cost of the repair to the fire panel will be \$2,500. We are grandfathered into the system and is good for 20 years. The question was asked about the water bottle fountain. Craig looked into this and it would cost \$1200.00. We have the capability to do both up and downstairs. This will be a further discussion.
- b. Superintendent’s Evaluation: This will be done by the board in either January or February.

Correspondence: Water Flow Report for October and November. Nothing to report. Craig given the report to file.

Upcoming Meetings:

- a. TES Board Meeting, January 14, 2019, 6:30 pm
- b. WRMUED Meeting December 10, 2018 @ 7pm @ L&G
- c. WRMUED Meeting December 17, 2018 @ 7pm @ L&G

Executive Session:

Cliff made a motion to enter executive session at 6:55 p.m. Motion carried. The board members and Craig Roach, principal entered executive session to discuss a student matter.

Cliff made a motion to leave executive session at 6:58 pm. Motion carried.

Resolution: Accepted principal recommendation.

Adjourn: Kristina made a motion to adjourn at 7:00 pm. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder