

TSB Minutes
@ Townshend Elementary School
6-8-09-Draft
7:00 p.m.

Present: Kristina Wright, Kathy Hege, David Dezendorf, Jessie Bishop, Craig Hunt (arrived at 7:01 p.m), Members of the Board, Deborah Leggott, Principal, Kris Jerz, Members of the Public, Judy Hawkins, Recorder

Absent: Wendy Houlihan, Superintendent

Call to Order: Kathy called the meeting to order at 7:00 p.m.

Approval of Minutes for May 25, 2009: David made a motion to approve the minutes of May 25, 2009. No discussion. Motion carried.

Additions and Deletions: Kathy asked to add under Correspondence: VSBA and note from the principal.

Members of the Public: Andrea Royce came to ask some questions concerning her transportation contract. 1) Timing on medical health physical. The board said not a problem concerning the timing on the medical health physical. .2) The school district pays for the bus driver to be in a pool for drug testing so they feel the clause where it says the party will be tested for 5 drugs needs to be revised. 3) Andrea's personal and sick time has been removed from her contract.. Kathy reported that all contracts will be equal and that is why personal days and sick time was removed. If you are in a certain group then you didn't get personal and sick time. A lengthy discussion ensued.

Craig made a motion to go into Executive Session at 7:35 pm to discuss a personnel contractual issue. Andrea Royce and Deborah Leggott were asked to enter Executive Session with the board. Motion carried.

Craig made a motion to come out of executive session at 7:48 pm. Motion carried.

Two new contracts will be issued. David made a motion to provide 4 Federal Holidays @ their rate of pay. The Townshend School Board needs to bring non-contractual employees working 26 hours or less to parity. Craig seconded.

Discussion: Kathy asked to amend the motion to say the same benefit package to all employees fitting the same job category. No discussion. Kathy made the motion to amend the motion as read. Motion carried. Deborah was asked to re-issue a contract for the 2 employees.

Bills and Purchase Orders: David made a motion to approve the bills and purchase orders as follows: Payroll PO# 82 \$16,430.65, Payroll PO#83 \$5,440.80, Vendor Warrant PO #84 \$5,218.33. No discussion. Motion carried.

Principal's Report: Deborah Leggott presented her principal's report. Kris Jerz gave a summary of her 6th grade class trip to Washington, D.C. Deborah reported on the meeting on Saturday with Jeff Russ re: UV disinfection system. The UV system is currently not working. The parts are on order. Nancy Burke, water operator brought in a person from New York who specializes in U.V. systems and they met with Jeff and they determined as a group what needed to be replaced on the system. Deborah reported that she did receive the transportation bill from Leland and Gray in the amount of \$11,009. Deborah will follow-up with Frank and see if this has been submitted for payment from L&G.

Student Learning: Grade 6: Field trip to Washington D.C., Grade 5 Lexington & Concord on June 4th. Vermont Battlefield Marathon: Hubbardton, Saratoga, Bennington Grade 5 on June 11, Brattleboro Retreat Farm: Grades K, 1, 2-June 11, Stonewall Farms: Grades 3 & 4 on June 11th, Geology Mtn. Climb: Mt. Mansfield Grade 5 June 16th, Barre Quarry: Grades 3 & 4: June 18th. There was a recorder concert on June 2nd by Grade 3. Field Day with annual School Club sponsored picnic: June 15th, Shakespeare in the Park: Twelfth Night June 18th-performed by the 5th grade Gazebo Players. 6th Grade Graduation: Friday, June 19th.

Administrative Information: Building Maintenance: Boiler Replacement Bid Ad Process: On June 4th the bid process for a boiler replacement began. It will end on June 19th. Water Disinfection System: Deborah reported to the board on this meeting. (See above)

Superintendent's Report: Wendy was not present so no superintendent's report was submitted.

Old Business:

- a. Parent/Guardian Involvement Policy Title One-warned for approval. Craig made a motion to table this until June 22nd meeting. Motion carried.
- b. Volunteers and Work Study Students Policy discussion: Kathy mentioned she has had no feedback from Wendy regarding volunteers driving students. A lengthy discussion ensued. Craig made a motion that the board may pay the fees associated with criminal records checks (the Townshend School District.) Motion carried. Craig made a motion to warn the Volunteers and Work Study Policy as amended. Motion carried. Deborah will forward this policy to Wendy with the above correction. Deborah will put the post date in when it returns from Wendy and post it in the proper places.
- c. Boiler/tank replacement ad: See Deborah's principal's report.
- d. Water purification system: See Deborah's principal's report.

New Business:

- a. End of the year financial status-borrowing needs: On June 22nd there will be 2 sets of bank papers for the board to sign; one will be a 30 day bridge note and the other will be to have the line of credit put in place. Frank will

come to speak with the board about finances at the second meeting in August.

Committee Updates:

- a. Executive/Super Board: None
- b. Policy: None
- c. Technology: None

Correspondence: VSBA tuition has to be set by 1-15-10. We need to make sure we meet the deadline. The provision was upheld and spending will freeze at the state level beginning of July 2009 for 3 years.

Kathy received a copy of a letter from Deborah that was sent to Andrea Royce stating she needed to have the contract by July 1st.

Upcoming Meetings: WCSU Governance committee-June 11, 2009 in Newfane @ 6:30 p.m.

Executive Session if needed: See above

Adjourn: David made a motion to adjourn at 8:20 p.m. Craig seconded. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder