

TSB Minutes
@ Townshend Elementary School
7:00 p.m.:
5-25-09-Draft

Present: Kristina Wright, Kathy Hege, David Dezendorf, Craig Hunt, Members of the Board, Deborah Leggott, Principal, Wendy Houlihan, Superintendent, Judy Hawkins, Recorder

Absent: Jessie Bishop

Call to Order: Kathy called the meeting to order at 7:03 p.m.

Approval of Minutes for May 11, 2009: Craig made a motion to approve the minutes of May 11, 2009. No discussion. Motion carried.

Additions and Deletions: None

Members of the Public: None

Bills and Purchase Orders: David made a motion to pay bills and purchase orders as follows: Payroll PO#79 \$16,999.71, Payroll PO#80 \$11,167.76, Vendor Warrant PO #81 \$39,063.90. Discussion: David mentioned that Irving Oil made another delivery of oil. David asked Deborah to contact them and ask them to stop deliveries. She said she had called them but would try again. Motion carried to pay bills and purchase orders as read.

Principal's Report: Deborah presented a comprehensive principal's report.
Student Learning: **Math Olympiad**: On May 15th at the Marlboro School, four students competed with teams from all elementary schools in WCSU. TES came in second. **Classroom Technology for School Year 2008-09**: Each classroom teacher prepared a summary of what has been happening in their class for the year. Administrative Information: **Building Maintenance**: Boiler replacement Bid Ad Process: Deborah met with Tim Jeffers on May 22 to discuss the boiler/fuel tank replacements. Deborah prepared an advertisement to be placed in the Brattleboro Reformer for the board's review. Tim Jeffers and Frank Rucker are working on the spec. sheet. Craig suggested to Deborah to make sure the ad. states "the Townshend School Board reserves the right to accept or reject any bids. The board will be closing bids on June 19th and opening the bids on June 22nd. **UV Disinfection System**: There have been several problems with the system during the first year of use. Most of the problems have been due to faulty parts that were purchased from Trojan Technologies. We have been approved for additional costs to repair our system. Many similar problems have been sited throughout the state with recently installed disinfection systems.

Superintendent's Report: Wendy presented her superintendent's report, which was the Governor's plan to veto the budget and he proposed an alternative budget. He is looking at taking the teacher's retirement and shifting it to the Education Fund. She presented a lengthy document explaining all the changes that are being proposed.

Old Business:

- a. Volunteers and Work Study Students Policy discussion: Wendy will check with the superintendent's in the southeast and see what they are doing about this policy. There is the potential that this policy will be warned on June 8th. Kathy suggested we put a third category in the policy for chaperones. Wendy will check this out and separate out volunteers vs. chaperones. This will be discussed further at the June 8th board meeting.
- b. Parent/Guardian Involvement Policy Title One discussion; David made a motion for the Townshend School Board to warn Parent/Guardian Involvement Policy for Title One. Motion carried. Deborah will post it.
- c. Boiler/tank replacement: See Deborah's principal's report.

New Business:

- a. Water purification: Kathy suggested Deborah keep the board up to date as to the functionality.
- b. Action Plan approval: Deborah presented the Action Plan for the board's approval. A discussion ensued. David mentioned that if they need to use the internet the filter will need to be worked on. Deborah suggested this be taken out of the Action Plan. JISP will also be removed from the Action Plan. Craig made a motion to approve the Action Plan as amended. Motion carried.

Committee Updates:

Executive/Super Board: None

Policy: None

Technology: None

Correspondence: Kathy presented the monthly water flow report. It is about the same as previous month.

Craig mentioned that there was a leak in the fountain on the common. He explained that this was not a problem for the school.

Upcoming Meetings:

- a. WCSU Annual Meeting-May 27, 2009 @ 7:00 p.m. in Windham with the Commissioner of Education attending if possible. Kathy, David and Craig will attend.

Executive Session if needed: None

Adjourn: Kristina made a motion to adjourn at 8:17 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder