

TSB Minutes
@ Townshend Elementary School
4-27-09-Draft
7:00 p.m.

Present: Kathy Hege, Kristina Wright, Jessie Bishop, David Dezendorf, Craig Hunt, Members of the Board, Wendy Houlihan, Superintendent, Jaime Cone, Brattleboro Reformer, Deborah Leggott, Principal, Judy Tietz, Kim Liebow, Joe Winrich, Paula Newton, Beth Cutts, Heidi Russ, Deidre Beattie, Jeff Russ, Nacelle Winrich, Jim Newton, Melissa White, and Kris Jerz, Members of the Public

Call to Order: Kathy called the meeting to order at 7:04 p.m.

David made a motion to waive the rules and move the agenda to Old Business: Junior Instructional Ski Program. Motion carried. Wendy spoke about the JISP programs throughout the district and how they are run. There is a question whether the school will be running the JISP program vs. School Club. Wendy also commented on a new policy that has been developed: Volunteers and Work Study Students. There is now a background check done on any person that will be with a child unsupervised for an extended period of time. The administration must check the sex offender registry on-line. A long discussion ensued. Kathy asked the board how they would like to handle the JISP issue. David feels that this needs to be discussed further. This will be placed on the next board meeting agenda in May

Approval of Minutes for April 13, 2009: Jessie made the motion to approve the minutes of April 13th. Jessie asked to have corrected the following: The technology plan will be approved at the next Townshend Board Meeting. Kathy asked to make the following correction: Bills and Purchase Orders: Heidi Russ had a discussion with WCSU not Kathy Motion carried with above corrections.

Additions or Deletions: None

Members of the Public: See under Old Business: JISP.

Bills and Purchase Orders: David made a motion to approve the bills and purchase orders as follows: Payroll PO#73 \$17,248.90, Payroll PO #74 \$11,241.38, Vendor Warrant PO #75 \$13,594.95. Discussion: David asked if we have a copy at WCSU of the bill for Public Bond Certificate. Wendy will get a copy to the board. David asked about the bill for elevator maintenance-he said there were 2 bills in a short period of time. Deborah reported that this was okay to pay. Vendor Warrant need signature block put on PO down with signature page. Motion carried to pay bills and purchase orders as read.

Principal's Report: Deborah presented her principal's report. Student Learning: Professional Development: On April 8th, an early release day, Townshend teachers gathered for a Professional Learning Community activity about Grammar, Usage & Mechanics (G.U.M.) in the writing process.

Administrative Information: Custodial work during spring recess. Volunteer work during spring recess: Taffy Morgan and Paula Newton with her family members sorted ski/snowboard and clothing donations in the basement, with the goal to better utilize space and to dispose of outdated equipment.

The question arose are we done filling the oil tank yet? This will be placed on the agenda for the next meeting.

Superintendent's Report: Wendy presented her superintendent's report as follows: Student Learning: Wardsboro Elementary School collaborated with Arlington to write a 21st Century Community Learning Center grant for after school and summer programming for students.

Meetings Upcoming:

April 29 at TES 7:00 p.m. WCSU Board of Directors, Executive Committee-to continue strategic planning

May 20 6:30-8:30 at Newfane Elementary School: WCSU governance committee

WCSU Annual meeting May 27 at Windham 7:00 p.m. Reports will be sent out in advance of the meeting, at this time, the Commissioner of Education plans to attend.

New Business:

- A. Technology Plan approval: Kathy e-mailed a draft to all members of the board. Craig made a motion to approve the Townshend School District Technology Plan for the time period encompassing July 1, 2009 through June 30, 2012. Motion carried.

Committee Updates:

- a. Executive/Super Board: None
- b. Policy-none
- c. Technology-WCSU technology committee met on April 15th at Brookline Elementary School to work on district technology plan.
- d. Action Planning Committee-Jessie reported on the meeting. Revisited last years annual action plan. This will be brought back to the board in June. A health goal will be added to the Action Plan this year. The committee will be looking at what steps need to be happening in the classrooms to make the students be more healthy and fit.

Correspondence: None

Upcoming Meetings:

- a. WCSU Super Board/Executive Committee meeting-April 29, 2009 at 7:00 p.m. in Townshend
- b. WCSU Annual meeting-May 27, 2009 @ 7:00 pm in Windham
- c. WCSU Governance Committee-May 20, 2009 6:30-8:30 in Newfane

Executive Session if needed: None

Adjourn: Craig made a motion to adjourn at 8:37 p.m. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder