

Townshend Planning Commission
Draft Minutes
Minutes June 26, 2024

- Present:** Bob DeSiervo, Doug Ballantine, Rick Matschke and Andrew Snelling
- 1. Call to Order:** Vice Chair DeSiervo called the meeting to order at 7:06 p.m.
 - 2. Additions and Deletions:** DeSiervo requested that the topic of the generator for the Town Garage be added to the agenda under Old Business. There were no objections.
 - 3. Members of the Public:** none
 - 4. Approval of Minutes:** DeSiervo moved, and Ballantine seconded a motion to approve the minutes for the June 12, 2024 meeting as submitted. The motion passed.
 - 5. Correspondence:** none
 - 6. Old Business:**

Town Plan: Snelling reminded the Commission that the objective from last meeting was to break up the work on the Town Plan by assigning chapters for each member to focus on. He continued that at the last meeting Martin had volunteered to look into Act 171 which is part of Natural Resources and he had offered to review the Energy section and the draft energy element.

There was a long discussion about the chapters and required elements and what types of items are appropriate for inclusion.

Ballantine offered to look at Flood Resilience; Matschke agreed review Community Facilities and Natural Resources; and DeSiervo volunteered to take on Housing and Economy. It was agreed that there would be a preliminary discussion at next meeting on how the current chapters satisfy the required elements and conform to the state planning goals.

Town Hall: a) Snelling stated that the Preservation Trust of Vermont site visit had taken place on June 20th and he believed that Martin and Evans had attended but didn't have any specifics to report. Matschke said that Katie Morrow had reported on the visit at the Select Board meeting.

b) DeSiervo said that he had exchanged phone calls with Geoff Metcalfe, but hadn't talked with him regarding the bid specifications, etc.

Town Garage Generator: DeSiervo shared a written summary of his research on a generator for the Town Garage. with a recommendation for Southworth Electric. There was a discussion about the various options, including fuel type, manufacturer, generator size, affordability and vendor.

DeSiervo made a motion seconded by Ballantine, that the

Approved July 10, 2024

Planning Commission recommend to the Select Board that they purchase a stand-by generator for the Town Garage and pass along the supporting materials. A discussion followed about whether to recommend a specific vendor and generator. DeSiervo moved to amend the motion, seconded by Ballantine, to read, The Planning Commission recommends that the Select Board purchase a 38 kva propane fueled standby generator from Southworth Electric and pass along the supporting materials. The amended motion was discussed and passed.

7. **New Business:** none
8. **Meeting Schedule:** Regular Meeting: July 10, 2024 @ 7:00 p.m.
Regular Meeting: July 24, 2024 @ 7:00 p.m.
9. **Adjournment:** Vice Chair DeSiervo seeing no further business to come before the Commission adjourned the meeting at 9:10 pm.

Respectfully submitted,
Andrew Snelling