

Townshend Planning Commission
Minutes
Minutes February 28, 2024

- Present:** John Evans, Bob DeSiervo, Liza Martin and Andrew Snelling.
Member of the public: Shiloh Tedrow and Doug Ballantine
1. **Call to Order:** Chairman Evans called the meeting to order at 7:05 p.m.
 2. **Additions and Deletions:** none
 3. **Members of the Public:** Ms. Tedrow wishes to speak about the survey data
 4. **Approval of Minutes:** DeSiervo moved, and Evans seconded, a motion to approve the minutes of February 14, 2024 as submitted and the motion passed.
 5. **Correspondence:**

Act 250 Filing by Windham Hill Pinnacle Association:
Windham Hill is applying for a permit to establish a trail and trailhead parking to access Lilly Pond. Snelling will look up the permit details and report next meeting.
 6. **Old Business:**

Town Plan: Snelling presented an overview of the survey data and how the Commission might utilize it as community input for the twelve State required topics to be covered by municipal plans. There was a discussion of some of the items in the survey data. Ms. Tedrow stated that a prominent survey point was the need for more volunteers. However, she had encountered resistance in a recent attempt at volunteering. She also expressed that the Town's insurance requirements for the use of the Common and Town Hall were making it more difficult for local groups to utilize the facilities for community events. The commissioners agreed to each consider the survey data and have a further discussion at the next meeting.

Town Hall: DeSiervo reported that it is permissible to make a presentation during the discussion of the motion on an article at Town Meeting. The Commissioners' then debated how best to inform the voters about the article and whether it was necessary to cover the larger plans for renovating the Town Hall. It was concluded that DeSiervo would prepare a brief presentation that would touch on the full Wesner proposal but focus on the initial phase of making the 1st floor ADA compliant.

Town Garage Emergency Power: DeSiervo stated that he didn't have any new information to report.
 7. **New Business:**

Maintenance Check List: DeSiervo passed around a maintenance check list for the town hall which he had prepared several years ago. The commissioners agreed that it could be a useful tool to

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evaluate routine maintenance items but that it will require further discussion.

8. Meeting Schedule:

Regular Meeting: March 13, 2024 @ 7:00 p.m.

Regular Meeting: March 27, 2024 @ 7:00 p.m.

9. Adjournment:

Chairman, Evans seeing no further business to come before the Commission, adjourned the meeting at 8:28 p.m.

Respectfully submitted,

Andrew Snelling