

**Townshend Planning Commission**  
**Minutes**  
**Minutes April 26, 2023**

- Present:** John Evans, Bob DeSiervo, Liza Martin and Andrew Snelling
- 1. Call to Order:** Chairman Evans called the meeting to order at 7:02 p.m.
  - 2. Additions and Deletions:** none
  - 3. Election of Officers:** Snelling nominated John Evans as Chair, Bob DeSiervo as Vice Chair and Andy Snelling as Clerk. There being no additional nominations and by unanimous consent the officers were elected for the 2022/23 year.
  - 4. Approval of Minutes:** DeSiervo moved, and Evans seconded, a motion to approve the minutes of March 8, 2023, with corrections under Approval of Minutes to the date and the elimination of the word ‘editorial’ in the second line. The motion passed unanimously.
  - 5. Correspondence:**

The Commissioners reviewed and discussed the various upcoming events. Martin and Snelling plan to attend the May 8<sup>th</sup> FEMA Flood Plan webinar.

The email from the Newfane Planning Commission pertaining to a joint community center was discussed and the Commissioners unanimously agreed to respond that there was interest in exploring the possibility. Snelling volunteered to respond to Newfane.
  - 6. Old Business:**

Capital Budgeting Town Hall: Evans reported that he had informal discussions with the people working in the Town Hall and that there was general support for the idea of converting the bathrooms to single use and making the existing women’s bathroom handicap accessible. He talked with a plumber about what would be required. Evans believes that it can be done in the existing space without major renovations and at relatively low cost. DeSiervo shared a handout on Vermont’s new rules under Act 127 for single-user gender neutral bathrooms. All single-user bathrooms must have signs that say either Restroom or Bathroom without any gender designation.
  - 7. New Business:** none
  - Meeting Schedule:** Regular Meeting May 10, 2023 @ 7:00 p.m.  
Regular Meeting: May 24, 2023 @ 7:00 p.m.
  - 8. Adjournment:** Chairman, Evans seeing no further business to come before the Commission adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Andrew Snelling