

Townshend Planning Commission
Minutes
Minutes January 25, 2023

- Present:** Bob DeSiervo, Liza Martin, and Andrew Snelling
Member(s) of the public: Karen LaRue
- 1. Call to Order:** Vice Chairman DeSiervo called the meeting to order at 6:37 p.m.
 - 2. Additions and Deletions:** none
 - 3. Members of the Public:** Karen LaRue, Director of the Townshend Library provided a brief background on the Library’s strategic planning project. She then led the Commissioners through a planning exercise discussing the groups aspirations for the town, challenges in achieving them, conditions needed to overcome the challenges and the leadership resources in Townshend.
 - 4. Approval of Minutes:** DeSiervo moved, and Martin seconded a motion to approve the minutes of the January 11, 2023 as submitted. The motion passed unanimously.
 - 5. Correspondence:** none
 - 6. Old Business:**
Traffic Calming Signs: Martin stated that the sign on RT 35 was working again. A short discussion followed on the additional need for maintenance of the new signs and making sure the sign locations had sufficient solar exposure.
Capital Budgeting Town Hall: DeSiervo encouraged the Commissioners to look at the <https://www.access-board.gov/ada/guides/> link he provided on ADA standards and specifically the animations. Snelling mentioned that he and DeSiervo need to work on a draft of how the Planning Commission would like to proceed with suggested improvements.
 - 7. New Business:** none
 - 8. Other Business:**
- Meeting Schedule:** Regular Meeting: February 8, 2023 @ 7:00 p.m.
Regular Meeting: February 22, 2023 @ 7:00 p.m.
- 9. Adjournment:** Vice Chairman, DeSiervo seeing no further business to come before the Commission adjourned the meeting at 7:27 p.m.

Respectfully submitted,
Andrew Snelling