

Townshend Planning Commission
Minutes
Minutes January 11, 2023

- Present:** John Evans, Bob DeSiervo, Liza Martin, Bandon Canevari and Andrew Snelling
- 1. Call to Order:** Chairman Evans called the meeting to order at 7:10 p.m.
 - 2. Approval of Minutes:** Canevari moved, and DeSiervo seconded a motion to approve the minutes of the December 14, 2022 with minor corrections. The motion passed unanimously.
 - 3. Additions and Deletions:** none
 - 4. Members of the Public:** none
 - 5. Correspondence:** none
 - 6. Old Business:**
 - Traffic Calming Signs: Martin mentioned that the RT-35 sign wasn't working and DeSiervo said that some of the other signs are erratic or have very short range. Evans said that Steve Frisk was aware of a problem with the RT-35 sign and was working on it. Snelling stated that because the new signs are electronic, they will require more maintenance than plain metal signs. There was a discussion about the data and reports available from the signs. Snelling offered to talk with Steve Frisk about what data is available.
 - Capital Budgeting Town Hall: DeSiervo shared some information on ADA requirements and on the possibility of variances in some cases. DeSiervo explained that the architect needs some written guidance on how the Town wants to proceed with the items raised in the Wesner report. Snelling and DeSiervo agreed to draft a written description of how the Planning Commission would like to proceed with parts of the Wesner report.
 - Library Strategy Session: Snelling reported that the library Trustees are available to meet on January 25th at the Library, but they requested being first on the agenda. Following a discussion on the Commissioner's availability, Snelling made a motion to hold the January 25th meeting at the Townshend Library starting at 6:30 pm. The motion was seconded by Evans and the motion passed unanimously.
 - Town Report: Snelling shared a draft of the Planning Commission's annual report for inclusion in the Town Report. The Commissioners reviewed and discussed the draft. Snelling made a motion seconded by Canevari to approve the draft for inclusion in the Town Report. The motion passed.
 - Member Appointment: Snelling pointed out that

Canevari's five-year term expires this year. Canevari said that he would be receptive to continuing to serve should the Selectboard reappoint him.

7. New Business: none

8. Other Business: Emerald Ash Borer: DeSiervo informed the Commission that the invasive emerald ash borer has been confirmed to be present in Townshend. The invasive insect kills ash trees and that the town can expect to experience problems in the future with dead ash trees along the town right-of-ways.

Meeting Schedule: Regular Meeting: January 25, 2023 @ 6:30 p.m.
to be held at the Townshend Library
Regular Meeting: February 8, 2023 @ 7:00 p.m.

9. Adjournment: Chairman, Evans seeing no further business to come before the Commission adjourned the meeting at 7:52 p.m.

Respectfully submitted,
Andrew Snelling