

**Townshend Planning Commission**  
**Minutes**  
**September 9, 2020 at Townshend Common**

**Present:** John Evans, Bob DeSiervo and Andrew Snelling  
Brandon Canevari at 5:10 p.m.

1. **Call to Order:** Evans called the meeting to order at 5:00 p.m.
2. **Approval of Minutes:** Evans moved to approve the August 26, 2020 minutes as submitted. The motion was seconded by DeSiervo and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** Email from law office of Steve Bonnette requesting information on any permits or violations pertaining to 237 Hazel Hill Rd. Snelling volunteered to respond that Townshend doesn't have zoning and the Planning Commission is not responsible for issuing any permits and suggest that they contact the State regarding Act 250 permits or Water Use permits.
6. **Old Business:**
  - Act 174: nothing to report
  - Town Hall Sign: Evans presented a sign with green letters and white background for identifying the Town Hall. Evans made a motion, seconded by Snelling, that the sign be shown to the Selectboard for their consideration in placing above the entrance to the Town Hall. The motion carried unanimously.
7. **New Business:** none
8. **Meeting Schedule:**
  - Regular Meeting: September 23, 2020 @ TBD.
  - Regular Meeting: October 14, 2020 @TBD

The meeting will be held at 7:15 p.m. in the Town Hall if public meetings are permissible or at 4:45 p.m. on the Town Common weather permitting.
9. **Adjournment:** Canevari made a motion to adjourn at 5:30 p.m. The motion was seconded by DeSiervo and unanimously carried.

Respectfully submitted,  
Andrew Snelling