

Townshend Planning Commission
Minutes
August 26, 2020 at Townshend Common

Present: John Evans, Brandon Canevari and Andrew Snelling
Bob DeSiervo at 5:35 p.m.

1. **Call to Order:** Evans called the meeting to order at 5:00 p.m.
2. **Approval of Minutes:** Evans moved to approve the July 22, 2020 minutes as submitted. The motion was seconded by Canevari and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** none
6. **Old Business:**
 - Act 174: Snelling stated that he was working on it as time permitted and should have a section for review at next meeting.
 - Sign Ordinance: nothing to report
 - Town Hall Sign: Evans showed the Commission some letters for use on the sign and how he proposed to lay them out. He is going to paint the letters and attach them to a board to present to the Select Board.
7. **New Business:**
8. **Meeting Schedule:**
 - Regular Meeting: September 9, 2020 @ TBD.
 - Regular Meeting: September 23, 2020 @TBD

The meeting will be held at 7:15 p.m. in the Town Hall if public meetings are permissible or at 4:45 p.m. on the Town Common weather permitting.
9. **Adjournment:** DeSiervo made a motion to adjourn at 5:45 p.m. The motion was seconded by Canervari and unanimously carried.

Respectfully submitted,
Andrew Snelling