

**Townshend Planning Commission**  
**Minutes**  
July 8, 2020 at Townshend Common Gazebo

**Present:** John Evans, Bob DeSiervo, Liza Martin and Andrew Snelling

1. **Call to Order:** Evans called the meeting to order at 4:50 p.m.
2. **Approval of Minutes:** DeSiervo moved to approve the June 24, 2020 minutes with correction of the misspelling of his name in the paragraph on the sign ordinance. The motion was seconded by Martin and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** Project Review Sheet for Jarnryd project at 392 Hall Drive. The proposed work involves two small out buildings without electric or plumbing but will require an Act 250 permit because of conditions of an earlier permit. No action by Commission.
6. **Old Business:** Village Center Designation (VCD): Snelling reported that Canevari had revised the notice and had started to distribute it to appropriate outlets.  
Sign Ordinance: Nothing new to report
7. **New Business:** Martin informed the Commission that there was a petition to rename Negro Brook. There was a discussion about the background of the petition. The Commission took no action on the issue.  
Evans suggested that the Town Hall building should have some identification on the outside of the building. He suggested block letters saying "Town Hall" or "Townshend Town Hall" centered above the entrance. It was generally agreed that it would be a good idea to provide visitors to town with an indication of the buildings function. Evans agreed to do some research on availability and cost of such signage.
8. **Meeting Schedule:** Regular Meeting: July 22, 2020 @ TBD.  
The meeting will be held at 7:15 p.m. in the Town Hall if public meetings are permissible or at 4:45 p.m. on the Town Common weather permitting.
9. **Adjournment:** DeSiervo made a motion to adjourn which was seconded by Evans. The motion carried and the meeting was adjourned at 5:20 p.m.

Respectfully submitted,  
Andrew Snelling