

**Townshend Planning Commission**  
**Minutes**  
**July 22, 2020 at Townshend Common Gazebo**

**Present:** John Evans, Bob DeSiervo, Liza Martin, Brandon Canevari and Andrew Snelling

1. **Call to Order:** Evans called the meeting to order at 4:55 p.m.
2. **Approval of Minutes:** DeSiervo moved to approve the July 8, 2020 minutes with correction of a typo in the second paragraph of New Business. The motion was seconded by Canevari and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** none
6. **Old Business:**
  - Act 174: nothing new to report
  - Sign Ordinance: The Commissioners discussed the likelihood of a sign ordinance being adopted. It was agreed that adoption was unlikely at the present time but it was worth working on the project so a draft would be available in the event an ordinance was desired in the future
  - Village Center Designation: Canevari reported that the VCD notice would be included in the August church newsletter and he would post it on Front Porch Forum.
  - Town Hall Sign: Evans is contacting some sign companies to determine the cost of letters identifying the Town Hall.
7. **New Business:**
8. **Meeting Schedule:** Regular Meeting: August 8, 2020 @ TBD.  
The meeting will be held at 7:15 p.m. in the Town Hall if public meetings are permissible or at 4:45 p.m. on the Town Common weather permitting.
9. **Adjournment:** There being no further business to come before the Commission, Evans declared the meeting adjourned at 5:30 p.m.

Respectfully submitted,  
Andrew Snelling