

Townshend Planning Commission
Minutes
June 24, 2020 on Townshend Common

Present: John Evans, Bob DeSiervo, Brandon Canevari and Andrew Snelling

1. **Call to Order:** Evans called the meeting to order at 4:55 p.m.
2. **Approval of Minutes:** DeSiervo moved to approve the June 10, 2020 minutes as submitted. The motion was seconded by Evans and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** none
6. **Old Business:**
 - Village Center Designation (VCD): Canevari shared a draft notice on the funding sources available in the Village of Townshend as a result of having VCD. The Commissioners suggested some editorial changes to the document. Canevari agreed to revise the document and submit it to local community newsletters and websites.
 - Sign Ordinance: DeSiervo circulated the latest draft of a sign ordinance for discussion. The discussion covered the treatment of existing signs versus the construction of new signs, how to enforce an ordinance and the likelihood of an ordinance being adopted. No action was taken.
 - Act 174 Snelling submitted three draft pages of chapter 3 of an energy element for review and discussion. There were a number of suggestions and corrections to the draft. Snelling said that he would make the changes and continue working on drafting the chapter.
7. **New Business:** none
8. **Other Business:** none
9. **Meeting Schedule:** Regular Meeting: July 8, 2020 @ TBD.
The meeting will be held at 7:15 p.m. in the Town Hall if public meetings are permissible or at 4:45 p.m. on the Town Common weather permitting.
10. **Adjournment:** Evans made a motion to adjourn which was seconded by Canevari. The motion carried and the meeting was adjourned at 6:15 p.m.

Respectfully submitted,
Andrew Snelling