

Townshend Planning Commission
Minutes
December 9, 2020 via Zoom

Present: John Evans, Brandon Canevari and Andrew Snelling

1. **Call to Order:** Chairman Evans called the meeting to order at 7:13 p.m.
2. **Approval of Minutes:** Canevari moved to accept the minutes of November 11th as submitted. The motion was seconded by Evans and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** Email inquiry from Britnie Reemer regarding building permits in Townshend. The correspondence was reviewed and discussed with no action taken.
Email Beck Engineering Schedule G Act 250 re: Cheryl Ruth 2175 Route 30. There was discussion about which house was involved in the permit request but no action taken.
6. **Old Business:** Act 174: Canevari mentioned that he is still editing the text and will get changes to Snelling prior to next meeting.
Act 171 Forestry Blocks: nothing to report.
7. **New Business:** none
8. **Other Business:** Planning Commission Budget Request: Snelling reported on the Select Board budget meeting of December 8th. He stated that the budget request had not been approved by the Select Board and there would be further discussion at the Select Board meeting on December 16th.
Future Projects: Evans proposed that the Planning Commission, as part of their capital budgeting responsibility, undertake a review of Town Hall general maintenance and updates for ADA and Energy, and then see what grants might be available to help with funding. The proposal was discussed and unanimous agreement to look into more specifics at the next meeting.
9. **Meeting Schedule:** Regular Meeting: December 23, 2020 @ 7:00 p.m.
Regular Meeting: January 13, 2021 @ 7:00 p.m.-
10. **Adjournment:** There being no further business to come before the Commission, Evans adjourned the meeting at 7:58 p.m.

Approved 12/23/20

Respectfully submitted,
Andrew Snelling