

Townshend Planning Commission
Draft Minutes
December 23, 2020 via Zoom

Present: John Evans, Liza Martin, and Andrew Snelling

1. **Call to Order:** Chairman Evans called the meeting to order at 7:12 p.m.
2. **Approval of Minutes:** Evans moved to accept the minutes of December 9th with a correction that DeSiervo was not in attendance. The motion was seconded by Martin and carried unanimously.
3. **Additions and Deletions:** none
4. **Members of the Public:** none
5. **Correspondence:** Email from NRB re: draft Act 250 permit for Cheryl Ruth property 2175 Route 30. The proposed permit approves the retroactive conversion of the property from a physician's office to a single family residence with conditions. No action taken
6. **Old Business:**
Act 174: Snelling reported that Canevari had completed editing the draft document and that an updated copy would be available for discussion at the next meeting.
Act 171 Forestry Blocks: nothing to report.
Capital Budgeting review of Town Hall: The Commissioners discussed some of the past studies of the Town Hall, including the energy audit, ADA updates, additional office space and additional vault space. Evans will endeavor to look into the past studies and plans for updating the Town Hall.
7. **New Business:** none
8. **Other Business:** No update on Select Board's action on the 2020/21 budget
9. **Meeting Schedule:** Regular Meeting: January 13, 2021 @ 7:00 p.m.
Regular Meeting: January 27, 2021 @ 7:00 p.m.-
10. **Adjournment:** There being no further business to come before the Commission, Chairman, Evans adjourned the meeting at 7:48 p.m.

Respectfully submitted,
Andrew Snelling