

Townshend Planning Commission
Minutes
January 22, 2020

Present: John Evans, Liza Martin, Bob DeSiervo, and Andrew Snelling

1. **Call to Order:** Chairman Evans called the meeting to order at 7:30 p.m.
2. **Approval of Minutes:** DeSiervo moved, to approve the January 8, 2020 minutes as submitted. The motion was seconded by Martin and carried unanimously.
3. **Additions and Deletions:** DeSiervo asked to have a discussion on Sign Ordinances added under other business.
4. **Members of the Public:** none
5. **Correspondence:** West River Valley 100% Renewable notice was discussed with no action taken
6. **Old Business:** Act 174 Energy Element Snelling said he had nothing new to present on the draft energy element.
7. **New Business:** Planning Commission section for Town Report
Snelling presented a draft summary of the Commission's activities for the past year. The Commission discussed and edited the report before agreeing to forward on for inclusion in the Town Report.
8. **Other Business:** Windham Regional Commission Broadband Study
Snelling gave the Commissioners a summary of the meeting and he and DeSiervo answered questions on what it means for Townshend. The key points were that WRC has a grant for developing a feasibility study and business plan for establishing Communication Union Districts in Windham County. WRC is looking for the agreement from the town Select Boards to participate in the feasibility study and to appoint a contact person. The next broadband meeting is scheduled for February 6th at 6:00 pm at Newbrook fire station

Sign Ordinance Discussion
DeSiervo brought up that the Planning Commission started exploring town sign ordinances last year and had developed a rough draft. He requested that we continue with the project. It was unanimously agreed that the Sign Ordinance should be added to the agenda for the next meeting. DeSiervo will endeavor to circulate copies of the previous draft document.

9. **Meeting Schedule:** Regular Meeting: February 12, 2020 @ 7:15 p.m.
 Regular Meeting: February 26, 2020 @ 7:15 p.m.
10. **Adjournment:** There being no further business to come before the
 Commission, Chairman Evans declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,
Andrew Snelling