

**TOWNSHEND SCHOOL BOARD MINUTES
@ TOWNSHEND ELEMENTARY SCHOOL
6-6-16
7:00 PM-DRAFT**

Present: Al Claussen, Manse Jennings, Cliff Passino, Brud Sanderson, Members of the Board, Deborah Leggott, Principal, Victor DeBonis, CFO @ WCSU, Judy Hawkins, Recorder

Call to Order: Al called the meeting to order at 7:22 pm

Absent: Eric Scott

Additions and Deletions: Addition: New Business: When are we going to pay bills in July-July no meeting. Summer hours. Add Rescind of Code D14-Non licensed personnel policy.

Members of the Public: None

Consent Calendar:

- a. Principal's Report
- b. Superintendent's Report
- c. Minutes for May 9, 2016

Superintendent's Report: Presented by Victor: Windham Board met today and elected to participate in the Act 46 Study, the reasoning being that as an advisory member they lack power to have any impact advisory or necessary. Windham elected to participate in the Act 46 Study Committee as a necessary member.

Consent Calendar approved unanimously without objection.

Treasurer and Financial Reports: Victor distributed the Year End Financial Projections. He said we are moving in the right direction. The District began the current fiscal year with a fund balance of \$129,664. He projected that expenses for FY 16 will total \$1,515,721.46 and Revenue with total \$1,631,929. The result is a projected fund balance on June 30, 2016 is \$(13,456.46). Victor reported that transportation was over budget, the reason being SPED transportation. Victor commended the board for taking the initiative to work on the deficit.

Victor gave the board a Tax Anticipation Note. Brud made a motion to approve the issuance of a Tax Anticipation Note in the amount of \$195,000 with interest at 1.35 % per annum from Peoples United Bank, N.A. Motion carried. The board members were given the document to sign.

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Bills and Purchase Orders: Cliff made a motion to approve the bills and purchase orders as read. Payroll PO #70 \$16,665.17, Payroll PO#71 \$10,602.30, Payroll PO # 72 \$16,813.99, and Pay Order #73 \$7,136.95. No discussion. Motion carried.

Reports of Administration and Committees: None

Unfinished Business and General Orders: Act 46. Submitted by the WSCU Executive Committee May 2016.

Proposed Language for Motions: Study Committee to consider a unified district operating all grades PreK-12. Move that we join together with the other school districts which currently operate the Leland and Gray Union High School to study the advisability of forming a union school district that will operate schools serving grades PreK-12. We authorize our board chair to work with other involved boards and the Superintendent to determine the make-up of the study committee and a budget to support the work in accordance with provisions of law and to seek a financial grant from the Agency of Education to support the work of the committee. This motion does not authorize the expenditure of more than the amount of the AOE grant. The board will provide final approval to proceed with the committee when all districts are identified and when it appoints members to the committee. Brud made a motion to follow the proposed language in the unified district operating all grades Pre-K-12. Motion carried.

Al will reach out to Steven John to let him know that they want to be a member and join the Study Committee.

Rescind Policy D14-Non-licensed Personnel-tabled until next meeting in August

New Business:

- a. End of school year-financial review (see above)
- b. When are we going to pay bills in July? There will be no July meeting but the board will sign the bills and purchase orders for June on June 13th and July bills and purchase orders on July 12th.
- c. Summer hours-Deborah presented the board with the schedule for the summer.
- d. Deborah distributed to the board the SPAC results. Townshend progressed substantially.

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Correspondence: Al presented the Annual Inspection of the Grace Cottage Hospital & TES Septic system: Action: when the septic sludge level gets to 12 inches it gets pumped and currently it is at 24. It will be scheduled to be pumped during the summer and ready for when school starts in August.

Upcoming Meetings:

No TES School Board Meeting for July.
TES Board Meeting on August 8th 7:00 pm. will be next meeting at TES 7:00 pm

Executive Session: None

Adjourn: Cliff made the motion to adjourn at 8:35 pm. Motion carried.

Respectfully submitted,

Judy Hawkins
Recorder