

**TOWNSHEND SCHOOL BOARD MINUTES**  
**@TOWNSHEND ELEMENTARY SCHOOL**  
**4-11-17**  
**7:00 PM-draft**

**Present:** Al Claussen, Brud Sanderson, Eric Scott, Manse Jennings, Cliff Passino, Members of the Board Jennifer Dorta-Duque, Member of the Public, Deborah Leggott, Principal, Steven John, Superintendent, Judy Hawkins, Recorder

**Call to Order:** Al called the meeting to order at 7:07 pm

**Additions and Deletions:** Steven asked to add Executive Session

**Members of the Public:** Jennifer Dorta-Duque from Jamaica School Board. Jennifer attended to discuss Act 46 with the board members.

**Consent Calendar:**

- a. Principal's Report
- b. Superintendent's Report-none submitted in writing
- c. Minutes for March 7, 2016

Al commented how wonderful the Circus was this year as always.

Al asked everyone on the board to attend the Act 46 meeting even if they can't vote to hear the discussion.

Steven mentioned a May 18<sup>th</sup> training welcoming all board members including chairs at Lake Morey. This training will include how to deal with the public, to network and to find out their responsibilities.

Consent calendar was approved unanimously.

**Treasurer and Financial Reports:** Steven distributed the audit results to the board members to review. Steven said if anyone has any questions feel free to contact Bud or Steven at WCSU.

**Bills and Purchase Order:** Al made a motion to approve the bills and purchase orders as follows: Payroll PO#58 \$16,127.15, Payroll PO#59 \$6899.26, Payroll PO#60 \$16,993.97, Payroll PO#61 \$10,752.05, Payroll PO#62 \$16,447.53, Payroll PO#63 \$6925.24, Vendor Warrant PO #64 \$174,657.30. No discussion. Motion carried to pay bills and purchase orders as read.

**Reports and Administration and Committees:** None

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**Unfinished Business and General Orders:**

- a. Act 46 Update: WCSU Act 46 Exploratory Committee meetings.

There was a lengthy discussion amongst the board members and Jennifer Dorta-Duque. Jennifer asked that if any board members would like to attend the NewBrook meeting on Thursday, April 14, 2016. She would really like other board members to attend. Jennifer will let Carolyn Partridge know we can't make the May 2<sup>nd</sup> meeting. May 17<sup>th</sup> Jamaica is having their Informational Meeting at 7:00 pm. There are 4 options that the committees have come up with. They want feed-back from everyone as to what they would like to see and they are putting out a survey to help guide the board.

**New Business**

- a. Policy Review-previously e-mailed and shared at the WCSU Meeting on 3/23/16. Steven distributed a document of Required Policies to Review and continues in effect with new VSBA code. What this document actually did was update the new codes of policies. The document was reviewed by the committee and it was decided to continue as reviewed. Cliff made a motion to approve the new policy codes as presented by Steven John. Motion carried.
- b. Consider warning a new policy B-20 Personnel recruitment & CRCS and C-31 Residency. It has to be reviewed because we didn't have it before. Steven suggested they warn the new policy and vote on it the next meeting in May. A-2 did not get approved it is in draft form. D-1 appears on website and adopted 7-10-12.

Al made a motion to warn B-20 to rescind previously D-1 Personnel Recruitment Selection Appointment and Criminal Records Check. Cliff seconded and motion carried.

C-31 Residency Previously F-13. Al made a motion to warn C-31 Residency previously F-13 this policy is to be added. Motion carried.

Act 46 joint meeting discussion with Jamaica Board Members: see above

**Correspondence:** Al had the following correspondence for the board: Water flow report for March on March 4<sup>th</sup> 3300 gallons was used-winter concert and the water

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probably was left on and other things-February looked okay. Deborah was given the reports to file.

**Upcoming Meetings:**

- a. WCSU Act 46 Exploratory Study Committee, April 18, @ L&G 7:00 pm
- b. TES School Board Meeting, May 9, 2016 at 7:00 p
- c. WCSU Act 46 Exploratory Study Committee, May 16 @ L&G 7:00 pm
- d. WCSU Full Board/Exec May 25 @ L&G @ 7:00 pm

**Executive Session:** Brud, Eric, Al, Steven, Deborah, Cliff, and Manse entered into executive session to discuss personnel matters at 8:50 p.m.

Left executive session at 9:05 p.m. No action taken.

Cliff made a motion to adjourn meeting at 9:15.

**Adjourn:** Meeting adjourned at 8:50 pm.

Respectfully submitted,

Judy Hawkins  
Recorder