

TOWNSHEND SCHOOL BOARD MINUTES
@TOWNSHEND ELEMENTARY SCHOOL
7:00 PM
11-14-16-DRAFT

Present: Brud Sanderson, Eric Scott, Cliff Passino, Al Claussen, Manse Jennings, Members of the Board, Deborah Leggott, Principal, Bill Anton, WCSU Superintendent, Laurie Garland, Office Manager @ WCSU, Judy Hawkins

Call to Order: Al called the meeting to order at 7:09 pm

Additions and Deletions: Al asked to add **New Business:** C. Frugal Innovation

Members of the Public: Kris Jerz attended the meeting to be part of the budget process and the Principal search.

Consent Calendar:

- a. Principal's report
- b. Superintendent's Report
- c. Minutes for October 17, 2016

Superintendent's Report: Bill presented his report on paper and distributed to the members of the board.

Eric made a motion to approve the consent calendar. Motion carried.

Treasurer and financial reports: Budget information. Deborah and Laurie worked together on this budget. Joyce Berry is retiring and incoming Pre-K class is 5. Deborah is making a proposal to take a sabbatical for a year for Pre-K. This would be a savings of about \$40,000. TES will be budgeting for 10 between 3 and 4 year olds. Laurie cautions that almost \$31,000 was spent on outside sources this year. These are for children that go to other Pre-K programs i.e. Sunny Lane and Timson Hill. They are expecting 16 or 17 kindergarteners. Al is concerned that we loose the momentum if we did away with the Pre-K program. EEE Assessment WCSU: all of the revenues are coming into WCSU currently. We have combined all the block grants from all schools and they had a balance of \$12,000 which made a strategic grant to put it in here. EEE is not reimbursable.

Laurie said when we build the SPED budget for the following year from previous conversations it will be left where it is because of the fact that a child might come into the program for the next budget year. Guidance increase: We are now purchasing a day and a half guidance counselor. (.3 is what this represents.) Professional Development pretty much the same. Tech Services is a great increase. Kathy Robinson can no longer be grant funded. She has to be funded out of the agency fund now. This is a .2 position 1 day a week. There are 4 full time teachers. Bill would recommend increasing the budget \$7000 for Professional Development. This is for people in this building (TES). Auditing fees \$7000 was already paid. Laurie will look into this. Bill would recommend giving

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flexibility in the Principal Salary. The principal salary will bump up to \$85,000. Fuel Oil up to \$14,000. Brud asked about the solar plan. Laurie is checking into this with Sun Edison and Newbrook Energy Committee she has a conference call with them this week. Probably at the December meeting we will know something. Board recommended bumping the Food Service Salary up to \$25,000.

Deborah presented a Draft Proposal of sharing a principal with another school as the board had requested. Bill said they should be looking at \$72,000 for this proposal. The board wants to see a scenario of team teaching with Pre-K, and hiring a full time Pre-K scenario. Laurie will present a draft to all the board members electronically.

Bills and Purchase Orders: Brud made a motion to pay the bills and purchase orders as follows: Payroll PO#33 \$16,047.29, Payroll PO#34 \$10,673.70, Payroll PO#35 \$16,057.08, Payroll PO#36 \$7,173.74, and Vendor Warrant PO #37 \$32,556.18. No discussion. Motion carried to pay bills and purchase orders as read.

Reports of Administration and Committees

- a. L&G Towns Study Committee, recent meeting recaps

Al presented his suggestions as follows: How can this benefit children. If you have one board governing more uniformity amongst the schools, great elements of what we do and what we teach at TES that is not the same across the whole district. If you can get some cohesiveness amongst the districts that would be a benefit for the kids.

One of the challenges is why can't we do it now. There appears to be an ownership issue. Is there a tool that is a resource all 4 schools could use from an educational stand point? If there is something you could buy that would be useful. To put in business terms the way we are currently structured is some departments are silent and there is no communication and sharing is what makes for great companies. Sharing of maintenance staff and could the work be done in a day rather than a week which would be cost effective.

Unfinished Business and General Orders

- a. Act 46 See above

New Business:

- a. Principal transition-results of questionnaire, Steering Committee makeup, advertising/interviewing: 24 parents, 6 teachers, and school board members. responded to the survey sent out. Bill wrote a job description as the results of the survey. Bill presented the principal timeline and the job description of the

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principal. Bill would like the new principal to see the raw data to see what the questionnaire really says as to what the value is. Nobody is identified and there is no way anyone would know who commented.

b. FY 18 Budget prep-review draft budget with Laurie Garland-see under Treasurer and financial reports.

c. Ted Talk-Frugal Innovation: A man from India wrote this book, it talks about how his transition to the United States was and how wasteful he found the United States to be i.e. why are the lights on all the time. Al thought what we could do at our school to implement some of these ideas. Would it be fun for the kids to create our own garden, are there things in the school that would be more environmentally friendly, etc. Al encouraged the board to read the book if they get a chance.

Correspondence: Grace Cottage Water Flow Report: Month of October 2016. The report was given to Deborah to file.

Upcoming Meetings:

- a. TES School Board Meeting, December 12, 2016
- b. WCSU Full Board, November 16, 2016 @ 7 pm L&G

Executive Session: Brud made a motion to enter executive session at 8:15 pm with all board members, Bill Anton and Deborah Leggott to discuss personnel matters. Brud made motion to leave executive session at 8:30 pm. No action taken. Motion carried.

Adjourn:

Manse made a motion to adjourn at 9:20 pm. Motion carried.

Judy Hawkins
Recorder