

approved: 6/14/16

TOWNSHEND SELECT BOARD

Meeting Minutes

May 24, 2016

Present: Kathy Hege; Irvin Stowell; Kit Martin; Robert Wright; Kyle LaPointe

In Attendance: Joe Daigneault; Kurt Bostrom; Sherwood Lake; Richard Melanson; Craig Hunt

- 1. Call To Order:** Hege called the meeting to Order at 6:03 p.m.
- 2. Approval of the Minutes:** Martin made a motion: **To approve the Minutes of May 10, 2016**, seconded by Stowell and carried by those present with one abstention.
- 3. Additions and Deletions:** Added to New Business was Warrant for the Constable to pursue unlicensed dogs, illegal dumping of trash and mowing issues.

4: Reports: Law Enforcement Report: None at this time.

Town Clerk's Report: The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

Treasurer's Report: Daigneault reported that there was currently \$975,640.74 in the General Fund checking account.

5. Warrants: LaPointe made motions to approve the following Warrants, seconded by Wright:

- 52401 Payroll \$ 8,648.18, carried by those present.
- 52402 Taxes \$ 3,436.00, carried by those present
- 52403 General \$ 5,159.38, carried by those present.
- 52404 General \$ 718.70, carried by those present.
- 52405 Hgwy \$ 7,594.65, tabled until the Highway Foreman arrived.
- 52406 Hgwy \$ 3,630.00, FAILED to carry.
- 52407 Hgwy \$ 600.00, FAILED to carry with one abstention.
- 52408 Equip \$ 851.49, carried by those present.
- 52409 Equip \$ 271.80, FAILED to carry.
- 52410 Equip \$ 3,120.00, FAILED to carry.

6. Members of the Public: None at this time.

7. Correspondence: None at this time.

8. Old Business: Board of Health Matters: The Select Board instructed Hunt to communicate with Townshend's Health Officer for inspections of two premises that the Board had received complaint about.

Liquor License: LaPointe made a motion: **To approve the Liquor and Tobacco license applications for 3JS L.L.C.**, seconded by Wright and carried by those present.

Knox Box Key Agreement: Emergency Management Director Lake spoke to the changes made in the draft agreement and LaPointe made a motion: **To approve the Knox Box Key Agreement, as presented**, seconded by Wright and carried by those present.

9. Report: Highway Department: On Bostrom's arrival, Board members continued discussion with him about a consultation charge which had caused Warrant 52405 to be tabled. Bostrom explained that while he was unaware that there would be a cost, he had requested assistance and the bill was legitimate. **Warrant 52405** was then carried by those present with one abstention.

Hege asked Bostrom about a contract with AirGas and daily lease charges for oxygen and acetylene tanks. Bostrom informed Board members that other providers were available for welding gases and a decision was made to not sign the contract.

Bostrom was instructed to get corrected bills for tire chains and road signs that were causing two Warrants to repeatedly fail.

Stowell made a motion: **To approve a contract with Innovative Surface Solutions when Bostrom confirms that quoted prices for magnesium chloride are still valid**, seconded by Wright and carried by those present.

Martin reminded Bostrom, as the Highway Department foreman, to sign submitted employee work sheets and Wright asked Bostrom about the amount of time that the crew spent checking, rather than working on the roads.

Bostrom and Hunt will prepare RFPs for gravel crushing and paving projects for the Board to review in June.

10. New Business: Mowing: Lengthy discussion ensued about transporting the lawn tractor from the Town Garage, as needed for mowing, as opposed to finding secure shelter for that tractor more locally in the Village, or contracting with an outside firm for lawn care services. Bostrom agreed to get information on options for the next meeting.

Illegal Trash Dumping: Hege presented a surveillance video from the Town Garage showing an individual illegally dumping trash. Board members, reflecting upon what is becoming a weekly occurrence with increasing expense to the taxpayer, resolved to begin prosecuting individuals.

Constable's Warrant: Stowell made a motion: **To sign the Warrant instructing the Constables to seize unlicensed dogs**, seconded by LaPointe and carried by those present with one abstention.

11. Other Business: None at this time.

12. Meeting Schedules: Regular Meeting: June 14, 2016, at 6:00 p.m.

13. Adjournment: Stowell made a motion: **To adjourn at 7:26 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt