

approved: 03/08/16

TOWNSHEND SELECT BOARD

Meeting Minutes

February 29, 2016

Present: Kathy Hege; Kit Martin; Robert Wright; Irvin Stowell; Kyle LaPointe

In Attendance: Becky Nystrom; Craig Hunt

1. **Call To Order:** Hege called the meeting to Order at 6:09 p.m.
2. **Approval of the Minutes:** None at this time.
3. **Additions and Deletions:** The gazebo was added to Old Business.
4. **Members of the Public:** Becky Nystrom, Townshend's Delinquent Tax Collector was welcomed and LaPointe made a motion: **To enter into Executive Session, under 1 V.S.A. 313b to discuss correspondence from the Delinquent Tax Collector's attorney at 6:11 p.m., with Nystrom and Hunt**, seconded by Wright and carried by those present.

The Board returned from Executive Session at 6:32 p.m., and, as a result, Nystrom will continue working with her attorney to collect delinquent taxes.

5: Reports: Highway Department Report: Board members briefly discussed over-time needs of the Highway Department.

Law Enforcement Report: None at this time.

Town Clerk's Report: The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

Treasurer's Report: None at this time.

6. **Warrants:** LaPointe made motions to approve the following Warrants:
 - 22901 **Payroll \$10,601.13**, seconded by Wright and, following discussion regarding over-time in the Highway Department, failed to be carried by those present.
 - 22902 **Deductions \$4,219.78**, seconded by Wright and, because a result of the Payroll Warrant #02291, failed to be carried by those present.
 - 22903 **General Fund \$4,951.19**, seconded by Stowell and, because of miscalculations in insurance with-holdings, failed to be carried by those present.
 - 22904 **Highway Fund \$12,442.30**, seconded by Wright and carried by those present.
 - 22905 **Highway Fund \$3,630.00**, seconded by Wright and, because a new invoice for signs that should be fully credited, failed to be carried by those present.
 - 22906 **Equipment Fund \$1,378.80**, seconded by Wright and carried by those present.
 - 22907 **General Fund \$585,721.68**, seconded by Stowell and carried by those present.
 - 22908 **General Fund \$167.28**, seconded by Wright and carried by those present.

7. Correspondence: The Board acknowledged receipt of a notification from the Windham County District Attorney's office providing terms of the legal settlement with the individual who struck the gazebo and requesting knowledge of any service or damage costs not covered by insurance.

8. Old Business: GMP Credits: Hunt reported having shifted approximately \$6,500 in credits accrued with Green Mountain Power at the Town Hall and the Highway Garage over to the streetlight account. These credits were due to begin expiring on the net-metered accounts they build upon, but the shift to another account acts as a cash credit, and won't expire. Hunt reported that streetlight costs should be paid in full for well-over a year and, with the on-going change from mercury vapor and sodium argon bulbs to LED, the monthly costs of operating municipal streetlights should decrease substantially.

Town Meeting: Board members discussed the Articles Warned for Town Meeting.

9. New Business: None at this time.

10. Other Business: None at this time.

11. Meeting Schedules: Town Meeting: March 1, 2016 @ 9:00 a.m.

Re-Organizational Meeting: March 1, 2016, following Town Meeting

12. Adjournment: Stowell made a motion: **To adjourn at 7:35 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt