

approved: 12/13/16

TOWNSHEND SELECT BOARD

Meeting Minutes

November 22, 2016

Present: Kathy Hege; Robert Wright; Kyle LaPointe; Irv Stowell

In Attendance: Joe Daigneault; Kurt Bostrom; Bob DeSiervo; Richard Melanson, (BCTV); Craig Hunt

- 1. Call To Order:** Hege called the meeting to Order at 6:00 p.m.
- 2. Approval of the Minutes:** LaPointe made a motion: **To approve the Minutes of November 10, 2016**, seconded by Wright and carried by those present with one abstention.
- 3. Correspondence:** Hege read a letter of resignation from Select Board member Kit Martin and LaPointe made a motion: **To accept Kit Martin's resignation from the Select Board with regret**, seconded by Stowell and carried by those present. Hunt was then instructed to post a Notice of Vacancy.
- 4. Additions and Deletions:** Removed from New Business was discussion of the proposed FY17 VLCT budget.
- 5. Reports: Highway Report:** Bostrom informed the Board about a minor accident caused when a plow blade hit a parked vehicle and Hege asked Bostrom to provide the Town Offices with a copy of the insurance report.

Lengthy discussion ensued about purchasing a used, replacement snowblower attachment for the small tractor online in Connecticut.

Hege read a letter received from the Cemetery Commission regarding trees in the Town's right of way that ought to be removed and Bostrom said that he would talk to the Commissioners.

Hege questioned an employee's payroll request that included travel time to work and Bostrom explained that he'd called the crew in on Sunday morning to get the plow trucks ready for the storm. Payable labor for a call-in, he believed, should begin at the time of the call.

The Board decided not to accept receipt of a State grant for stabilizing a bank on Plumb Road, at this time, since the work, scheduled for this past year, is delayed awaiting the removal of a utility pole.

Following discussion, Stowell made a motion: **To accept an \$8,000 State grant for assistance in preparing the Network Inventory**, seconded by LaPointe and carried by those present.

Town Clerk's Report: The Select Board reviewed the Town Clerk's journal reports from the prior weeks.

Law Enforcement Report: None at this time.

Treasurer's Report: Daigneault reported that the General Fund checking account held a balance of \$1,010,095.87, with another \$30,010.00 in the sweep account.

Hege briefed the Board on a meeting with Hunt and principals of Pieciak & Co. on November 15, 2016, and read a contract proposal from Pieciak & Co. to provide assistance in balancing Townshend's financial statements between July 1, 2015, and October 31, 2016. LaPointe then made a motion: **To sign the engagement letter with Pieciak & Co.**, seconded by Wright and carried by those present, with one abstention.

6. Warrants: LaPointe made motions to approve the following Warrants, seconded by Wright.

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| 112201 | Payroll | \$ 8,779.09, carried by those present. |
| 112202 | Taxes | \$ 3,446.90, carried by those present. |
| 112203 | General | \$ 4,229.25, carried by those present. |
| 112204 | H'way | \$ 1,224.60, carried by those present. |
| 112205 | Equip | \$ 1,182.97, carried by those present. |
| 112206 | Equip | \$ 1,800.00, carried by those present. |

7. Members of the Public: None at this time.

8. Old Business: Waste Management Budget: Stowell briefed the Board on the Windham Solid Waste Management District's budget proposal and Townshend's FY17-18 assessment, which includes a 20% surcharge to offset transportation costs of transfer station recyclables. Wright made a motion: **To have Hunt investigate the costs of a private hauler taking Townshend's recyclables**, seconded by LaPointe and carried by those present.

FEMA Closeout: Hege reported receipt of confirmation that the final State ERAF payment was forthcoming to reimburse Town expenditures during Tropical Storm Irene.

9. New Business: West River SnoGoers: The Board acknowledged a request from the West River SnoGoers to cross and traverse along certain Town roads during the 2016-17 winter season. Following brief discussion, LaPointe made a motion: **To approve the requests of the West River SnoGoers, excepting that a portion of Acton Hill Road should more-properly be labeled as Jordan Hill Road**, seconded by Wright and carried by those present, with one abstention.

10. Executive Session: None at this time.

11. Other Business: LaPointe made a motion: **To request a contract from the Windham Regional Commission for assistance in developing Townshend's Network Inventory**, seconded by Wright and carried by those present..

12. Meeting Schedules: Regular Meeting: Budget Workshop: November 29, 2016, at 6:00 p.m.
Regular Meeting: December 13, 2016, at 6:00 p.m.

13. Adjournment: LaPointe made a motion: **To adjourn at 7:18 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt