



TOWN OF TOWNSHEND
Select Board In-Person
Meeting Minutes
September 28, 2021 6:00pm
Approved 10/12/2021

Present: Sherwood Lake, Haley Felker, Rob Wright, Steve Frisk

In Attendance: BCTV Technician Austin Rice and Connie Holt SB Assistant

1. **Call to Order:** Lake Calls the Meeting to order at 6:00pm
2. **Approval of Minutes:** Frisk moves a motion to approve the minutes from the 7/21 and 7/27 Select Board meetings. Wright seconds the motion. Motion carries 4-0-0.
3. **Additions and Deletions:**
 1. Minutes: Approval of the 8/10 and 8/24 SB meeting minutes. Frisk makes a motion to approve the minutes from the 8/10 and 8/24 SB meetings. Wright seconds the motion. Motion carries 4-0-0.
 2. Correspondence: Kim MacDougall correspondence
 3. Old Business: Deletion of 8.2 due to lack of documents. Will move to next meeting.
4. **Members of the Public:** None
5. **Correspondence:** Lake discusses the email from Kim MacDougall regarding a road blockage on Maggie Ladd Road. Frisk verifies that the road is a class 3 up until the Farm. He left a message for the farm owners.he will follow and report back to the Board.
6. **Warrants:** Wright makes a motion to pay warrants 1-10. Frisk seconds the motion. Motion carries 4-0-0.
 1. Payroll: \$10,516.40
 2. Payroll Taxes: \$4,682.28
 3. General Fund: \$31,253.79
 4. General Fund: \$15,708.00
 5. General Fund: \$465.75
 6. Highway: \$31,146.47
 7. Highway: \$19.00
 8. Equipment: \$1,729.21
 9. Equipment: \$23.31
 10. General Fund: \$672,778.25
 11. Total Warrants: \$768,322.55
7. **Reports:**

1. **Highway:** Frisk gives the report: Roadside mowing is complete and the tractor returned. Bazin Bros. are scheduled to pave next Thursday. Purple garbage bags will be changing to blue. Bag company has shortage of bags to a lack resin for making bags. The company are allowing Municipalities to order from their surplus at a 40% discount. Have ordered 50 cases which should last about a year.
2. **Treasurer:** Lake gives the report:
 1. Municipal Investment Fund: \$1,686,522.13
 2. Checking Account: \$30,000.00
3. **Chair:**
 1. Budget Memo: Memo from SB Chair regarding department budgets: The Board Chair has sent out notice of the Budget timeline. The Treasurer will be sending out the budget forms and they are due back 10/31. Department Budget meetings will be scheduled in November to go over the budgets.
 2. Back Windham Road Dispute: The Board Chair brings to the attention of the Board that there is a dispute between neighbors and that all matters will go through the town's attorney.

8. Old Business:

1. Law Enforcement Contract: Lt. French will be sending over the contract for the Board to review.
2. Dam Project Update: deleted. Will get update at next meeting.
3. Line of Credit: Have the paperwork to establish the line of credit. The Select Board needs to decide who will be authorized to use, but for tonight the Select Board needs to sign the paperwork.

9. New Business:

1. VT Alerts: Select Board needs to approve adoption of VT Alert system. There are no costs other than a commitment to do training. Once trained the town can send alerts ourselves. Residents merely have to opt in at no cost and choose what type of alerts they wish to receive. Frisk makes a motion to adopt VT Alerts for the town of Townshend. Wright seconds the motion. Motion carries 4-0-0.
2. Town Hall Use Request: Townshend Historical Society is requesting to use the Town Hall on 11/14 from 2 - 5pm. Wright makes a motion to allow the THS to use the Town Hall on 11/14 and to waive the \$50.00 usage fee. Frisk seconds the motion. Motion carries 4-0-0.

10. Executive Session: There is no executive session for tonight.

11. Meetings: Next meeting October 12, 2021 at 6:00pm.

12. Adjournment: Wright makes motion to adjourn the meeting. Felker seconds the motion. Motion carries 4-0-0. Meeting is adjourned at 6:16pm

13. Zoom Link: