

Townshend Select Board Virtual Meeting

Minutes- approved August 10th, 2020

July 28th, 2020 @ 6:30 p.m.

Present: Will Bissonnette, Crystal Mansfield, Steven Frisk, Rob Wright, Irv Stowell

In Attendance: Karla Lumbra, Richard Melanson (BCTV), Sherwood Lake, Tim Robinson, Kristina Wright

- 1. Call to Order:** Bissonnette called the meeting to order @ 6:31p.m.
- 2. Approval of Minutes:** Mansfield motions to approve the Select Board Virtual Meeting July 14th, 2020, Frisk seconds, carried by those present
- 3. Additions and Deletions:** Correspondence: Sherwood Lake and Craig Hunt. Letter from Vermont State Police. New Business: Barrows and Fisher, NEMRC Renewal, Veggie Van Go location
- 4. Warrants:** Wright motions to pay warrants 2, 3, 4 and 5, Mansfield seconds, carried by those present. Wright motions to amend warrant number 1, Mansfield seconds, warrant 1 will be amended to \$10,020.99, carried by those present, until more information is supplied. Total amount changes to \$23,034.84

#1	Payroll	\$12,255.59
#2	Payroll Taxes	\$4,927.49
#3	General Fund	\$4,195.12
#4	Highway	\$3,124.39
#5	Equipment	\$766.85
	Total	\$25,269.44

Mansfield motions to take the agenda out of order to accept the Members of the Public, Tim Robinson, Frisk seconds, carried by those present. Mr. Robinson has concerns about town road maintenance on Wiswall Hill Rd. Expresses concern over legality of the length for Town maintained road purposes. Research ongoing.

5. Reports:

Highway: Repaired 4 driveway aprons, Rick Snow requested to have his driveway repaired also, no issue to include Mr. Snow's driveway

Composting Updates – suggesting TTT roadside weekly pick up for composting, \$125 per container per month, 2 containers. Mansfield motions to hire TTT to service the current composting bins at \$250 per month, Stowell seconds, carried by those present

a. RFP – Better Roads Grant, Act 64 specs Wiswall Hill Rd and Deer Valley Rd

b. RFP – Gravel Crushing, accepting bids until August 10th at 4p.m

Town Clerk: N/A

Town Treasurer: Sweep Acct: - \$704,879.40, Check Acct: - \$30,000.00

6. **Correspondence:** Sherwood Lake has expressed interest in the open seat on the Select Board
Craig Hunt has expressed interest in the open seat on the Select Board
Interviewing the candidates will be at next Select Board meeting

West Hill Ditching Update –concern about culvert and ditching work. Frisk has since explained to Mrs. C Act 64 specs for Better Roads Program. Frisk sites past precedent with regard to homeowner purchasing culvert for retaining access to personal logging road, the Town will be responsible for installing it.

VSP Letter, Lumbra to draft letter to LT French to present to the Select Board at next meeting

7. **Members of the Public:**

8. **Old Business:**

- a. Covid-19 Town Updates – Statewide mandate from Governor Scott for masks to be worn inside and outside in all public spaces if 6ft of distancing cannot be maintained

- a.1. Town Building Security: replacing locks at the municipal buildings. Garage is secure (keys are accounted for), Library is secure (changed not too long ago), leaving the Town Hall and the Fire Station. Received a quote for both buildings at \$4799.00. Sherwood requests that the Select Board approve up to \$4000.00 to re-key/keypad the Town Hall and Fire Station. Mansfield motions to pursue keypad/key combination access for both Town Hall and Fire Department, not to exceed \$4000.00, Frisk seconds, carried by those present

- b. Speed Limit Townshend Acres / unpaved Townshend Roads- requires 20 signs to do all of The Acres, the town would have to purchase \$8000.00 worth of signage. Mansfield motions for the roads in Townshend Acres to be posted with Speed limit signs, Frisk seconds for discussion. Frisk, Stowell, Bissonnette vote nay, Mansfield abstains. Motion fails.

- c. Mowing Taft Meadow / Ball Field bids – 2 bids received, Rob Wright submits a bid to mow for \$1000.00, Irvin Stowell bids \$1100.00. Frisk motions to accept the bid from Rob Wright, not to exceed \$1000.00 to mow the Meadows, Ball Field and Cemetery Access to be completed by October 1st, 2020. Mansfield votes nay, Stowell abstains, motion fails. Mansfield motions to accept Stowell's bid not to exceed \$1100.00, no second, motion fails.

- d. RFP TH-1 Grafton Road paving bids. Allstate Asphalt / Bazin Bros.

Frisk states he held a mandatory pre-bid meeting, Allstate and Springfield Paving both attended, Bazin Bros did not. Mansfield motions to accept Bazin Bros bid at \$74.75 per ton, not to exceed \$100,000.00, Frisk seconds, carried by Wright and Bissonnette, with Stowell abstaining

9. **New Business:**

- a. Alternate Meeting Date due to Primary Day – scheduled Select Board meeting is scheduled for August 11th, which is Primary Day. Stowell motions to move the

Select board meeting to August 10th, at 6:30p.m, Frisk seconds, carried by all present

b. Audit summary- consensus that it went pretty well considering FY20 switch to cash basis

c. Wiswall Road boundary – tabled for further discussion

d. Barrows and Fisher contract - Stowell motions to hire Barrows and Fisher for whistle installation of the fuel tank at the Town Garage for \$400, which is needed to be up to code in order to get fuel refilled, Wright seconds, carried by all present

e. NEMRC contract renewal at \$5000.00. No change from last year, Frisk motions, Mansfield seconds

f. Veggie Van Go Food Truck Distribution and proper placement for safety and to alleviate road congestion. The Townshend Dam is recommended, with permission having to be granted by the US Army Corp of Engineers. Lumbra will follow up with US Army Corp of Engineers. 2 are set up in August, with September's location in question.

10. Executive Session: Select Board enters into Executive Session under 1 V.S.A. 313(a)(1)(f) at 8:19p.m, out at 8:21p.m with no resolution

11. Meetings: Meeting August 10th, @ 6:30p.m

12. Adjournment: Stowell motions to adjourn at 8:22p.m, Mansfield seconds, carried by all

13. Zoom Meeting Information:

Topic: SB Regular Meeting July 28th, 2020

Time: July 28th, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91632673269>

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