

Townshend Select Board Virtual Meeting

Minutes-approved July 14th, 2020

June 23rd, 2020 @ 6:30 p.m.

Present: Will Bissonnette, Crystal Mansfield, Steven Frisk, Rob Wright, Irv Stowell

In Attendance: Karla Lumbra, Austin Rice (BCTV), Helen Holt, Sherwood Lake, Kristina Wright

- 1. Call to Order:** Bissonnette called the meeting to order @ 6:33p.m.
- 2. Approval of Minutes:** Mansfield motions to approve the minutes for Select Board Virtual Meeting June 9th, 2020, Stowell seconds, carried by all present
- 3. Additions and Deletions:** Under Correspondence- Negro Brook Alliance, complaint about speed in Townshend Acres, Charlie Marchant to reuse old curb stone from cemetery to line Negro Brook Bridge
- 4. Warrants:** Wright motions to pay warrants 1, 2, 3, 4, 5, 6, 7, 8 and 9, Mansfield seconds, carried by all present

#1	Payroll	\$10,157.58
#2	Payroll Taxes	\$4,222.71
#3	General Fund	\$11,350.54
#4	General Fund	\$5,501.93
#5	General Fund	\$149.55
#6	Equipment	\$864.86
#7	General Fund FY21	\$16,127.26
#8	Highway FY21	\$5,413.38
#9	General	\$923.50
	Total	\$54,711.31

Frisk motions to take the agenda out of order for Members of the Public-Sherwood Lake to give Covid-19 updates and Town Hall security updates, Mansfield seconds, carried by those present

5. Reports:

Highway: Frisk requests carryover of vacation days for Highway Crew for FY 21. Roger Brown complaining about elevation of roadside to driveway- Valley Cares North to driveway above his, looking for solutions to repair driveway aprons. Mansfield makes a motion for Frisk to estimate of the cost of gravel and research solutions to fix the issues in the interim, Wright seconds, carried by all present
Frisk reports the Deer Valley Rd culvert failure and has fixed it

Mower Rental for roadside mowing is reserved, VLCT insurance rider in place, \$3300/wk for 2 weeks for August 17th thru the 28th. Wright motions to sign and send in contract, Mansfield seconds, carried by all present

Town Clerk: n/a

Town Treasurer: Sweep Acct: - \$1,334,894.50, Checking Acct: - \$30,000.00

6. Correspondence:

a. Replace the wooden curbing at the Negro Brook Bridge with the curb stone from the cemetery – tabled until next meeting. More info required.

b. Rename Negro Brook Alliance – proposing to rename Susannah Toby Brook. Requests a letter of support from the Select Board. Stowell motions to Table Discussion for more information from Historical Society, Wright seconds, carried by all present

c. Townshend Acres speeding issue – can the town invest in speed limit signs? General discussion over whether the town needs to have a traffic engineering study done prior to posting signs, the Select Board asked Lumbra to find out more information

7. Members of the Public:

8. Old Business:

a. Covid-19 Town Updates. Sherwood lake gives the Select Board a Policy Update, thermometers are in for the town buildings, Townshend is in compliance with the State Emergency Declaration, pushing out the Common and Town Hall public events until Sept 1 Mansfield motions to ratify the updated policy to reflect current Covid-19, Frisk seconds, carried by all present

b. Sherwood Lake re: Town Hall Security – N/A

c. Composting Updates- flyers for town: mock up sent, WSWMD will provide 100 color copies, Mansfield motions to approve the flyer and have copies made to distribute, Stowell seconds, carried by all present

9. New Business:

a. Windham County Humane Society Proposed Contract FY21: renewal, no changes to fees or services: Mansfield motions to renew contract, Frisk seconds, carried by Wright and Bissonnette, Stowell abstains

b. Mowing Taft Meadows, Ball Field and Cemetery: Mansfield motions to put the mowing job out to bid, Stowell seconds, carried by all present

c. Upcoming FY 2020 Audit scheduled for July 23rd and 24th, 2020: Mansfield motions to sign the audit paperwork to conduct FY20 Audit, Frisk seconds, carried by all present

10. Executive Session: n/a

11. Meetings: Meeting July 14th, @ 6:30p.m

12. Adjournment: Mansfield motions to adjourn at 7:43p.m., Stowell seconds, carried by all present

13. Zoom Meeting Information:

Topic: SB Regular Meeting June 23rd, 2020

Time: June 23rd, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91632673269>

Meeting ID: 916 3267 3269

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