

Townshend Select Board Virtual Meeting

Minutes-approved April 28th, 2020

April 14th, 2020 @ 6:30 p.m.

Present: Will Bissonnette, Crystal Mansfield, Steven Frisk, Rob Wright, Irvin Stowell

In Attendance: Karla Lumbra, Richard Melanson (BCTV), Helen Holt

- 1. Call to Order:** Bissonnette called the meeting to order @ 6:34p.m.
- 2. Approval of Minutes:** Frisk motions to approve the minutes for March 24th, 2020, Stowell seconds, carried by those present. Frisk motions to approve the minutes for the Special Emergency Management Response virtual meeting April 3rd, 2020, Mansfield seconds, carried by Bissonnette and Wright, with Stowell abstaining. Frisk motions to approve the minutes for Special SB Meeting April 8th, 2020, Mansfield seconds, carried by Bissonnette and Wright, with Stowell abstaining

Frisk motions to take the agenda out of order and accept Members of the Public, Mansfield seconds, carried by those present

- 3. Additions and Deletions:**
- 4. Members of the Public:** Sherwood Lake explains the LEMP policy with the New Incident Command system, designating the Emergency Management Director as the Emergency Commander. ~Explains the \$10,000 designation for particular emergency. Due to Covid-19 and The Stafford Act, Select Board Chair can sign LEMP electronically for submission.
~Frisk motions to adopt and sign new LEMP and send electronically to the State, Stowell seconds, carried by those present
~Current briefing of Covid-19 throughout State of VT
~Briefing on the Continuity of Operations Plan
- 5. Singular Signatory throughout Covid-19 pandemic.** Mansfield motions to adopt Singular Signatory until the Select Board is able to meet again at regular meetings, Frisk seconds, carried by those present
- 6. Warrants:** Tabled for Special Meeting April 15th, 2020
- 7. Reports:**
Highway: Windham Regional Commission suspends the Grants-In-Aid program indefinitely due to Covid-19
~Reports additional missing road signs

~Minimal storm damage with trees down

~Grader is out grading roads

~Sweeper is not out, none needed at this time

~Add Food Scrap/Compost to next Agenda, April 28th, 2020

Town Clerk: Counter Report

Town Treasurer: n/a

- 8. Correspondence:**
- 9. Old Business:**
 - a. Covid-19 Town Updates**
- 10. New Business:**
 - a.** Waiving all Late Fees for Dog Licensing while the Town Hall is closed to the public during Covid-19 pandemic – Stowell motions to waive late fees for Dog Licenses until May 15th, 2020, Frisk seconds, carried by those present
 - b.** Purchasing a Zoom account for SB Town Meetings- Mansfield motions to purchase a Town Zoom account for \$14.95 per month until further notice, Frisk seconds, carried by those present
 - c.** Singulatory Signing during pandemic – as discussed on number 5
 - d.** 1st Class Liquor License Application for B-Boro Corporation- Mansfield motions to renew 1st Class liquor license for B-Boro Corp (Windham Hill Inn), Stowell seconds, carried by those present
 - e.** LEMP protocol 2020/2021- as discussed on number 4
- 11. Executive Session: Frisk motions to enter into Executive Session 1 V.S.A. 313(a)(s) @ 7:18p.m., Stowell seconds, carried by those present- recording of meeting paused- out of Executive Session at 7:24p.m with no resolution**
- 12. Meetings: Meeting April 28th, @ 6:30p.m**
- 12. Adjournment: Stowell motions to adjourn at 7:25p.m.**