

## Townshend Select Board Meeting

**Minutes- followed by FY21 Budget Meeting-** approved January 23<sup>rd</sup>, 2020  
January 7<sup>th</sup>, 2020 @ 6:30 p.m.

**Present:** Kathleen Hege, Crystal Mansfield, Steven Frisk, Will Bissonnette

**In Attendance:** Karla Lumbra, Joeseeph Daigneault, Richard Melanson  
(BCTV)

- 1. Call to Order:** Hege called the meeting @ 6:30p.m.
- 2. Approval of Minutes:** Special Budget Meeting December 18<sup>th</sup>, 2019  
Bissonnette motions to approve the minutes for the Regular Meeting on December 18<sup>th</sup> 2019, Frisk seconds, carried by those present with Wright abstaining. Bissonnette motions to approve the minutes for the Special Budget Meeting on December 18<sup>th</sup> 2019, Frisk seconds, carried by those present with Wright abstaining
- 3. Additions and Deletions:** Add discussion of meeting dates for January, including possible pre-town meeting. Add under new Business - liquor license for Three J's, LLC, and proposed school rate tax increase
- 4. Warrants:** Wright motions to pay check warrants 1, 2, 3, 4, 5, 6, 7, 8 and 9, Bissonnette seconds, carried by those present

#1	Payroll		\$11,903.00
#2	Payroll Taxes		\$5,365.37
#3	Payroll		\$14,742.20
#4	Payroll Taxes		\$6,133.01
#5	General Fund	\$2682.72 revised to \$1669.50 (duplicate inv)	\$2,682.72
#6	General Fund		\$11,606.68
#8	General Fund		\$4,311.00
#7	Highway		\$12,152.50
#9	Equipment		\$3,394.48

- 5. Reports:**  
**Highway:** Frisk reports crew dealing with weather, notably storms for the week of New Year's which ended Sunday morning. All equipment

is up and running and highway crew is keeping up with road conditions.

**Town Clerk:** The board received a copy of the counter report which lists the money that was taken in by the Town Clerk's office the previous month.

**Town Treasurer:** Sweep account- \$884,751.11 and Checking account- \$29,741.23

**6. Correspondence:**

a. Department of Taxes CLA (Common Level Appraisal) – 99.41% for 2020

**7. Members of the Public:**

**8. Old Business:**

a. Continuing Budget Discussion FY21 – postponed to the end of regular meeting

**9. New Business:**

a. 3 Common/Town Hall Use Requests

1. Community Hope and Action requests use of the Common on Saturday, May 2, 2020 for Green Up Day. Bissonnette motions to allow at no fee, Frisk seconds carried by those present

2. Grace Cottage requests use of the Common for Spring into Health 5k run. Bissonnette motions to allow Grace Cottage to use Common with fee waived, Frisk seconds, carried by those present

3. Grace Cottage for Hospital Fair Days requests use of the Common from July 27<sup>th</sup> through August 2<sup>nd</sup>. Bissonnette motions to allow Grace Cottage to use the Common for the specified days for a total fee of \$250, Frisk seconds, carried by those present

Bissonnette motions to amend Common and Town Hall Use Application to include the fee schedule, Frisk seconds, carried by those present

b. Liquor license request for Three J's LLC, dba Harmonyville Store, 2<sup>nd</sup> class liquor license, Bissonnette motions to approve 2<sup>nd</sup> class liquor license for Three J's LLC, Frisk seconds, carried by those present

Hege states the West River Education District board passed a school budget that will set the Townshend education tax rate at \$2.17 per \$100 of assessed value which is up .30 cents over last year's rate. This equals an additional \$600 on a house valued at \$200,000. Increases at this rate are not sustainable.

10. **Executive Session: n/a**
11. **Meetings:** Select Board discussed meeting date selection regarding Town Meeting, report, etc; Bissonnette motions to hold special meeting to adopt the budget and sign the Town Warning on January 23<sup>rd</sup>. The next regular meeting will be on January 28<sup>th</sup> at 6:30p.m. Frisk seconds, carried by those present. Bissonnette motions to hold a pre-town meeting on Monday, Feb 24<sup>th</sup> at 6:00p.m, Frisk seconds, carried by those present.
12. **Adjournment:** Hege recesses the regular meeting at 6:56p.m. Select Board moves into budget discussion at 7:04p.m. A minor correction was made to FY21 budget worksheet and the board discussed general fund and highway proposed totals and how they would impact the amount to be raised in taxes. The board will independently review the proposed budget before approving it at the meeting on January 23<sup>rd</sup>. Meeting adjourned at 8:27p.m.