

approved: 10/09/2018

TOWNSHEND SELECT BOARD

Meeting Minutes

September 25, 2018

Present: Kathy Hege; Will Bissonnette; Steven Frisk; Robert Wright

In Attendance: Joseph Daigneault; Kurt Bostrom; Charles Marchant; Heidi Clawson; Richard Melanson, (BCTV); Craig Hunt

1. **Call To Order:** Hege called the meeting to Order at 6:07 p.m.
2. **Approval of the Minutes:** Frisk made a motion: **To approve the Minutes of September 11, 2018, as corrected**, seconded by Wright and carried by those present.
3. **Additions and Deletions:** To Correspondence, the State Police report was added.
4. **Warrants:** Wright made motions to approve the Warrants, all seconded by Frisk:
 - 092501 **Payroll** **\$ 8,845.12**, carried by those present. Bostrom will discuss time clock use with Smith and Cole.
 - 092502 **Taxes** **3,452.28**, carried by those present.
 - 092503 **General** **627,825.90**, carried by those present with one abstention.
 - 092504 **General** **250.00**, carried by those present with one abstention.
 - 092505 **Highway** **12,672.00**, carried by those present.
 - 092506 **Equipment** **6,809.58**, on Bostrom's recommendation, the motion failed to carry by those present.
 - 092507 **General** **13.19**, mileage reimbursement request was tabled until the next meeting by those present.
 - 092508 **General** **20,779.37**, on Bostrom's recommendation, the motion was **amended to \$20,253.12** and carried by those present.
 - 092509 **Equipment** **2,473.53**, carried by those present.
 - 092510 **Highway** **661.52**, carried by those present.
 - 092511 **Highway** **97.93**, the motion was **amended to 14.47** and then carried by those present.
 - 092512 **Equipment** **563.70**, carried by those present.
 - 092513 **General** **2,046.84**, carried by those present.
5. **Members of the Public: West Townshend Bridge:** Heidi Clawson and Charles Marchant of the Townshend Historical Society were welcomed and Clawson spoke to the need for maintenance repairs on the stone arch bridge on Back Windham Road. With Marchant and Bostrom, the board discussed the repairs that were proposed by Mark Weitzner, drainage work and possible changes to the weight-limit postings and the bridge-crossing speed limit. It was also discussed that while the Follet stone arch

bridges are listed on the National Historic Register of Historic Places and that the public has a right to visit them, access to the structures across private properties is not maintained.

Bissonnette then made a motion: **For Townshend to contract with Mark Weitzner of Thistle Stone Works for structural repairs to the West Townshend stone arch bridge for a sum not to exceed \$5,000.00**, seconded by Frisk and carried by those present.

Community Hope and Action: Marchant reported that the Community Hope and Action yard sale on the Town Common, on September 22nd, had a moderate turn-out and provided some funding for the group. He then informed the Board that he'd completed repair work to the kitchen counter in the Town Hall, damaged, apparently, by a hot pan during one of the events hosted by Community Hope and Action. Marchant made clear that any problems arising from the group's rental of the Town Hall should be noted immediately for addressing in a timely fashion.

R.O.W. Hazard Trees: Marchant then notified the Select Board that numerous trees over which the Town has responsibility pose a risk to Townshend Cemeteries and need to be trimmed or removed. The trees that Marchant referred to are outside of the Cemetery Commission's jurisdiction. Wright agreed to report to the Board following an assessment of those trees at Wiswall and Twitchell Cemeteries, which Marchant referenced as hazards particularly imminent.

6. Reports: Highway Report: Bostrom reported that the paving on Grafton Road was continuing, that roadside mowing was underway and that gravel crushing was coming along well.

He also reported that he had found repair parts for the John Deere 755 tractor at a dealer in Pennsylvania for \$1,700.00 and advised that the Town buy them.

Bostrom presented an F-550 bid from Ford and with a bid from Fairfield on customization work, should the Town buy a new Dodge truck.

Following discussion, Bissonnette made a motion: **For Townshend to purchase a 2018 Dodge 5500 from Fosters at the State of Vermont bid price and contract H.P. Fairfield to provide the dump body and plow assembly, per the quoted figure**, seconded by Frisk and carried by those present. Sales contracts with exact numbers will have to be received from Foster's and Fairfield's for the Select Board to approve, and the trade-in value of Townshend's 2012 F-550 will have to be reflected in the net cost to the Town.

Hunt provided the Select Board with the State bid price on winter salt and Frisk made a motion: **To contract with Apalachee, LLC, for up to 400 tons of winter salt delivered to Townshend at \$75.00 per ton**, seconded by Bissonnette and carried by those present.

Town Clerk's Report: The Town Clerk's cash journal report from the prior two weeks was received and reviewed.

Treasurer's Report: The Treasurer's report conveyed that the People's General Fund sweep account held a current balance of \$992,936.91 and that \$29,816.23 was in the checking account.

7. Correspondence: The Board acknowledged receipt of the Vermont State Police activity report from August 2018 and noted that there were no incidents and total the Fines and Warnings issued while on patrol amounted to \$477.00.

8. Old Business: Listers Request: The Board again tabled any discussion of a request from the Listers office for new equipment until Mike Bills was available to discuss matters with the Board.

Common Use Policy: The Board agreed to comment upon a draft of the Common Use Policy being developed.

Town Report: Bissonnette is continuing to research the possibility of contracting for the composition and publication of the annual Town Report.

9. Executive Session: None at this time.

10. Other Business: None at this time.

11. Fiscal Year 2020 Budget: Hunt provided Board members with worksheets for the FY2020 Town and Highway Department budgets.

12. Meeting Schedules: Regular Meeting: October 9, 2018 @ 6:00 p.m.

13. Adjournment: Wright made a motion: **To adjourn at 7:41 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt