

approved: 08/13/18

Townshend Select Board Special Meeting Minutes August 3, 2018

Present: Kathy Hege; Steve Frisk; Rob Wright; Crystal Mansfield; Will Bissonnette

In Attendance: Elaine Hill, (Bookkeeper); Kurt Bostrom; Ed Smith; Craig Hunt

1. Call to Order: Kathy Hege called the Special Meeting to Order at 10:00 a.m.

2. Employee Benefits: Ed Smith relayed to the Select Board that, according to his records, he was owed 46 hours of vacation time that should have been carried forward.

Elaine Hill explained that that for the past two years she had kept track of paid time off, had sent accountings to employees and had repeatedly requested dispute resolution and error correction.

Ed Smith stated that all accountings were corrected in FY2013-14 and agreed that they've been accurate during the past few years, but that vacation time carry-over from FY2014-15 somehow got lost.

Kathy Hege noted that Townshend's Personnel Policy allows for some time to be carried forward, but that the Select Board needs to be informed of it and that it does not accrue, but must be used, or be lost.

Crystal Mansfield made a motion: **For the Select Board to allow Ed Smith's request for 46 hours of unused past vacation time to be taken**, seconded by Will Bissonnette. Following lengthy discussion, the motion, when called, was defeated.

3. Tax Sale Property Advertisement: Following brief discussion, Will Bissonnette made a motion: **To have an advertisement, as prepared, announcing the sale of municipal property in West Townshend by lottery drawing on August 28, 2018, be published in both the Commons and the Brattleboro Reformer**, seconded by Crystal Mansfield and carried by those present.

By general consent of Board members, a draft of the Terms of Sale of that property was accepted.

4. Court Update: Kathy Hege informed the Board that a Small Claims matter had finally been resolved and mostly, but not entirely, in the Plaintiff's favor.

5. Other Business: None at this time.

6. Meeting Schedule: Due to the Primary Elections on Tuesday, August 14th, the next Regular Meeting will be held on **Monday, August 13, 2018 at 6:00 p.m.**

7. Adjournment: Crystal Mansfield made a motion: **To adjourn at 10:50 a.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt