

approved: June 12, 2018

TOWNSHEND SELECT BOARD

Meeting Minutes

May 22, 2018

Present: Kathy Hege; Crystal Mansfield; Will Bissonnette; Robert Wright; Steve Frisk;
In Attendance: Joseph Daigneault; Kurt Bostrom; Richard Melanson, (BCTV); Drew Marrazzo, (Townline Equipment); Craig Hunt

1. **Call To Order:** Hege called the meeting to Order at 6:06 p.m.
2. **Approval of the Minutes:** Bissonnette made a motion: **To approve the Minutes of May 8, 2018**, seconded by Wright and carried by those present.
3. **Additions and Deletions:** Correspondence from Kristine Clark was added to the Agenda.
4. **Bid Openings:** Hege opened sealed envelopes containing solicited price quotations for a new, articulated 4-wheel drive wheeled loader.

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| John Deere 524 - Nortrax | net cost after trade-in | \$ 94,900 |
| Caterpillar 926 - Milton Cat | net cost after trade-in | 126,500 |
| Case 621GXT - Townline | net cost after trade-in | 114,160 |
| Case 721F - Townline | net cost after trade-in | 130,741 |

Frisk and Bostrom agreed to review the bid specifications and make a recommendation to the Select Board at the next meeting on June 12, 2018.

5. Reports: Highway Report: Street Sweeping: Bostrom informed the Board that Bazin Brothers had completed sweeping the streets; that he would be arranging for crosswalk painting; that patching potholes would be done this week, and that he would begin to take recyclable tires to WSWMD, instead of leaving them at Pete's Tire Barn.

Discussion with Board members included the completion of Bridge 42 and the disposition of the old bridge steel; pothole locations; roadside mowing, gravel crushing and paving bids to be received by the Select Board on June 12th, and an MRGP grant to be applied for prior to the end of June. Bostrom again said that he would provide a schedule of forthcoming highway crew vacation time.

Town Clerk's Report: The Select Board received the Town Clerk's cash journal report for the previous weeks.

Treasurer's Report: Daigneault reported that the General Fund Sweep account held a balance of \$1,380,432.62 and that the Checking account held \$ 26,916.00.

6. Warrants: Wright made motions to approve the Warrants, all seconded by Frisk:

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| 052201 Payroll | \$ 9,294.70, carried by those present, with one opposed. |
| 052202 Taxes | 3,495.33, carried by those present. |
| 052203 General | 6,791.02, carried by those present. |
| 052204 Highway | 165,000.00, carried by those present. |
| 052205 Highway | 1,103.87, carried by those present. |
| 052206 Equipment | 2,639.15, carried by those present. |

7. Members of the Public: None at this time.

8. Correspondence: Hege read a letter received from Kristine Clark announcing that the Leland & Gray Class of 2021 will host a color run at the high school and on Route 35, on Saturday, June 9, 2018.

9. Old Business: Communications: The Board briefly discussed a revised quotation from Europa IT for Town Hall Communications hardware installation services and Bissonnette made a motion: **To contract with Europa IT for communications hardware installation services, per Quotation #AAAQ1671**, seconded by Mansfield and carried by those present. These services will connect the fiber optic lines being provided by First Light.

Town Facilities Use Policies: Hunt was asked to provide Board members with copies of the current Town Hall Rental Policy and the Town Common Use Policy for review and possible modification.

10. New Business: Dog Warrant: Bissonnette made a motion: **To sign the Warrant instructing the Constable to seize unregistered dogs and wolf-hybrids**, seconded by Wright and carried by those present, with two abstentions.

RESCUE Inc. Contract: Bissonnette made a motion: **To have the Vice-Chair sign the 2018 RESCUE Inc. contract with Townshend**, seconded by Frisk and carried by those present.

Bartlett Tree Co. Proposal: The Select Board reviewed the proposal from Bartlett Tree for fertilization of the trees on the Town Common and Bissonnette made a motion: **To contract with Bartlett Tree Co. to fertilize the Town Common trees after July 1, 2018**, seconded by Frisk and carried by those present.

Board of Health - Dunham Letter: The Select Board acknowledged receiving copy of a letter sent by Hunt to Dunham regarding the accumulation of trash on her Grafton Road properties and will await advice from Townshend's Health Officer before taking further action.

Johnson Tax Sale Property: The Select Board was informed that the Windham County Sheriff's Office again had been provided with papers to serve to Ms Johnson. Members of the Select Board reported having visited the property and assessing the conditions.

Officer Appointments: Bissonnette nominated Carole Melis and Patricia Jerez to serve as 911 commissioners, carried by consent of those present.

Frisk nominated Carole Melis to serve as a Trustee of the Howard Legacy, carried by consent of those present.

11. Executive Session: Bissonnette made a motion: **To enter Executive Session under 1 V.S.A. 317c4 at 7:30 p.m. to discuss communications with Townshend's attorneys,** seconded by Wright and carried by those present.

The Select Board returned from Executive Session at 8:10 p.m. and, as a result, no action was taken.

12. Meeting Schedules: Regular Meeting: June 12, 2018 @ 6:00 p.m.

13. Adjournment: Mansfield made a motion: **To adjourn at 8:16 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt