

approved 2/28/17

## TOWNSHEND SELECT BOARD

### Meeting Minutes

February 14, 2017

**Present:** Kathy Hege; Robert Wright; Will Bissonnette; Irv Stowell

**In Attendance:** Joe Daigneault; Richard Melanson, (BCTV); Craig Hunt

1. **Call To Order:** Hege called the meeting to Order at 6:14 p.m.
  2. **Approval of the Minutes:** Wright made a motion: **To approve the Minutes of January 24, 2017**, seconded by Bissonnette and carried by those present with one abstention.
  3. **Additions and Deletions:** To Correspondence a schedule of upcoming Grace Cottage Hospital events was added..
  4. **Warrants:** Wright made motions to approve the following Warrants, all seconded by Bissonnette.

21401	General	\$ 8,517.82, carried by those present.
21402	Payroll	\$ 2,742.88, carried by those present.
21403	General	\$ 9,897.57, carried by those present.
21404	Payroll	\$ 4,118.88, carried by those present.
21405	Taxes	\$ 2,709.24, carried by those present.
21406	General	\$ 4,875.86, carried by those present.
21407	General	\$ 5,865.00, carried by those present.
21408	Highway	\$ 10,725.02, carried by those present.
21409	Highway	\$ 2,029.43, carried by those present with one abstention.
21410	Equipment	\$ 8,535.34, carried by those present.
21411	Equipment	\$ 147.00, carried by those present.
  5. **Members of the Public:** None at this time.
  6. **Reports:**
    - Highway Report:** None at this time. The Board tentatively agreed to arrange a meeting with Bostrom next week to discuss various matters.
    - Town Clerk's Report:** The Select Board reviewed the Town Clerk's journal reports from the prior weeks.
    - Law Enforcement Report:** None at this time.
    - Treasurer's Report:** Daigneault reported that the General Fund checking account held a balance of \$921,626.75.
- Board members were updated on problems with the payroll service begun in January and, following brief discussion, Bissonnette made a motion: **To terminate the contract with Sage Payroll Services**, seconded by Stowell and carried by those present. Payroll processing will return to being an in-house bookkeeper's duty.

**6. Correspondence:** Hege read a list of event dates scheduled by Grace Cottage Hospital in 2017 and Hunt was asked to discover if bicyclists riding in the Tour de Grace, on July 8<sup>th</sup> were planning to use town roads.

Hege also read a notice from the Windham Superior Court that a Hearing scheduled for the end of March was canceled, due to the recusal of the judge, and would be scheduled for a later date.

**7. Old Business:**

**Budget:** The Board reviewed a budget status report for the current fiscal year.

**Town Meeting Information:** The Board was informed that the flyer being sent to residents and containing the Warning for Town Meeting and the proposed 2017-2018 budget had been prepared and would be mailed out soon.

**8. New Business:** None at this time.

**9. Meeting Schedules: Town Meeting Informational Meeting:** February 27<sup>th</sup> at 6:00 p.m.

**Regular Meeting:** February 28<sup>th</sup> at 6:00 p.m.

**10. Executive Session:** Bissonnette made a motion: **To find that premature public knowledge of sensitive information would place the municipality at a substantial disadvantage**, seconded by Stowell and carried by those present.

Hege then made a motion: **To enter into Executive Session at 7:25 p.m., with Hunt, under 1 V.S.A. 313 a-1-a to discuss contractual matters**, seconded by Wright and carried by those present.

The Board returned from Executive Session at 8:20 p.m. and, as a result, no action was taken.

**11. Other Business:** None at this time.

**12. Adjournment:** Wright made a motion: **To adjourn at 8:24 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt