

approved: 01/09/18

## TOWNSHEND SELECT BOARD

### Meeting Minutes

December 26, 2017

**Present:** Kathy Hege; Robert Wright; Irvin Stowell; Steve Frisk; Will Bissonnette

**In Attendance:** Kurt Bostrom; Richard Melanson, (BCTV); Craig Hunt

**1. Call To Order:** Hege called the meeting to Order at 6:04 p.m.

**2. Approval of the Minutes:** Bissonnette made a motion: **To approve the Minutes of December 14, 2017**, seconded by Wright and carried by those present with one abstention.

**3. Additions and Deletions:** None at this time.

**4. Reports: Highway Report:** Bostrom gave reports upon the weekend and Christmas day storms and lengthy discussion ensued about the number of passes and the number of hours required to clear the roads, whether the full crew always needs to be called in and whether the work day always had to start at 6:00 a.m., especially if storms weren't forecast to begin until afternoon, or evening.

Bostrom informed the Board of repairs on the T-3 sander and with the T-1 plow lights, again. He confirmed that Townshend's Network Inventory had been completed by the Windham Regional Commission.

Bostrom submitted a list of Highway Department needs to be included in the FY18 budget proposal, including \$325,000 for a new road grader and about \$75,000 to replace the Ford 550. Bostrom requested funds for engineering a replacement of Bridge 43 on West Hill Road and the installation of guardrails on Grafton Road be added, as well.

The Board then discussed the cost of tire chains with Bostrom, the use of road salt and the need for a back-up employee to clean the sidewalks of snow and ice.

**Town Clerk's Report:** The Board reviewed the Town Clerk's cash journal reports from the prior weeks.

**Treasurer's Report:** Hege reported that the General Fund bank accounts held a balance of \$987,824.00.

**5. Warrants:** Wright made motions to approve the following Warrants, all seconded by Frisk:

**122601 Payroll \$ 11,711.93**, carried by those present.

**122602 Taxes 5,164.74**, carried by those present.

**122603 General 17,843.71**, carried by those present.

**122604 Highway 3,326.23**, failed to carry by those present. The motion was amended by Hege to read: **122604 Highway \$3,255.57**, seconded by Stowell, and the amendment was carried by those present.

**122605 Equip 3,837.42**, carried by those present.

**122606 Highway 2,154.49**, failed to carry by those present.

**121407 Equip 4,702.50**, carried by those present.

**6. Members of the Public:** None at this time.

**7. Correspondence:** None at this time.

**8. Old Business: FY 2018-19 Budget:** The Select Board continued to work on the General Fund, Highway Fund and Equipment Fund budget proposals for next year.

**9. New Business:** None at this time.

**10. Other Business:** None at this time.

**11. Executive Session:** None at this time.

**12. Meeting Schedule: Sterling Bid Opening: January 2, 2018 @ 5:30 p.m.**

**Regular Meeting: January 9, 2018 @ 6:00 p.m.**

**13. Adjournment:** Stowell made a motion: **To adjourn at 8:27 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt