

approved: 1/24/17

TOWNSHEND SELECT BOARD

Meeting Minutes

January 10, 2017

Present: Kathy Hege; Robert Wright; Will Bissonnette

In Attendance: Joe Daigneault; Kurt Bostrom; Susan LeCours; Suzanne Shapiro; Richard Melanson, (BCTV); Craig Hunt

- 1. Call To Order:** Hege called the meeting to Order at 6:04 p.m.
- 2. Approval of the Minutes:** Bissonnette made a motion: **To approve the Minutes of December 27, 2016**, seconded by Wright and carried by those present.
- 3. Additions and Deletions:** Added to Highway Reports were Highway Mileage Certificate and a State Police Accident report. Added to Old Business was WSWMD fees and to Other Business, the 2017 mileage rate.

- 4. Members of the Public:** Wright made a motion: **To suspend the rules to meet with members of the public**, seconded by Bissonnette and carried by those present.

Suzanne Shapiro, Director at Valley Cares and Susan LeCours, Townshend's representative to the Valley Cares Board were welcomed. Hege relayed that NewBrook Fire Department had submitted a FY2017-18 taxpayer donation request of \$3,500.00, which represented a \$2,000.00 increase over previous years and which, it was understood, was due in part to first-responder calls to Valley Cares. Ms. Shapiro explained that Valley Cares had trained staff to respond to emergencies only in the assisted living facilities and that the calls might represent situations at the independent living housing units.

Both Hege and Shapiro will try to get a breakdown of where the calls emanate from and each admitted that services to private entities needed better understanding, if taxpayers were to bear increased burdens.

Brian Schmidt was welcomed and informed the Board that the Townshend Fire Department was hoping to purchase and install a second heating oil tank, as scheduled deliveries of fuel were not meeting the demands of the furnace. The Board concurred and Schmidt will get an estimate of the costs.

- 5. Reports: Highway Report:** Bostrom gave a report on plowing, sanding and salting and informed the Board about a single-vehicle accident on Grafton Road which did some minor damage to the guardrail.

Hege informed Bostrom that the Highway Department had already exceeded its budget limit for winter sand and Wright noted that tire chains seem to be run continuously on the trucks.

Town Clerk's Report: The Select Board reviewed the Town Clerk's journal reports from the prior weeks.

Law Enforcement Report: None at this time.

Treasurer's Report: Daigneault reported that the General Fund checking account held a balance of \$891,230.18, of which \$30,000.00 was in the sweep account.

6. Warrants: Wright made motions to approve the following Warrants, all seconded by Bissonnette.

11001 Payroll	\$ 11,686.56 , carried by those present.
11002 Taxes	\$ 4,975.64 , carried by those present.
11003 General	\$ 202.96 , carried by those present.
11004 General	\$ 1,758.61 , carried by those present.
11005 General	\$ 4,700.48 , carried by those present.
11006 Highway	\$ 7,423.74 , carried by those present.
11007 Highway	\$ 134.56 , carried by those present.
11008 Equipment	\$ 7,225.57 , carried by those present.

Hege noted that included in this Warrant was a Highway Department order for two ordinary fittings at \$7.10 apiece, but which cost \$38.00 for delivery.

7. Correspondence: None at this time.

8. Old Business: Mailbox: Wright made a motion: **To pay Andrea Royce \$80.00 in reimbursement of replacing a mailbox damaged by a Town snowplow last year**, seconded by Bissonnette and carried by those present.

FY 2017-18 Budget: The Board discussed on-going efforts to finalize the budget proposal.

9. New Business: State Police Contract: Bissonnette made a motion: **To contract with the Vermont State Police for continued law enforcement services during the six-month period extending from January 1, 2017, to June 30, 2017, for \$9,987.30**, seconded by Wright and carried by those present.

Liquor License: Wright made a motion: **To approve the 2nd Class Liquor License Application of 3J's, a.k.a., Harmonyville Store**, seconded by Bissonnette and carried by those present.

10. Executive Session: None at this time.

11. Other Business: Bissonnette made a motion: **To set the FY2017-18 mileage reimbursement rate at \$0.535**, seconded by Wright and carried by those present.

12. Meeting Schedules:

Budget Workshop:	January 19, 2017 at 6:00 p.m.
Regular Meeting:	January 24, 2017, at 6:00 p.m.

13. Adjournment: Wright made a motion: **To adjourn at 7:35 p.m.**, carried by those present.

Respectfully submitted,

Craig K. Hunt