

approved: 10/11/16

TOWNSHEND SELECT BOARD
Meeting Minutes
September 27, 2016

Present: Kathy Hege; Kit Martin; Robert Wright; Kyle LaPointe

In Attendance: Joe Daigneault; Kurt Bostrom; Christina Angell; Richard Melanson, BCTV; Craig Hunt

1. **Call To Order:** Hege called the meeting to Order at 6:00 p.m.

2. **Approval of the Minutes:** LaPointe made a motion: **To approve the Minutes of August 23, 2016**, seconded by Martin and carried by those present. LaPointe made a motion: **To approve the Minutes of August 30, 2016**, seconded by Wright and carried by those present with one abstention.

3. **Additions and Deletions:** Added to Correspondence were letters from Rob Thomson and Eric Pedersen.

4. **Warrants:** LaPointe made motions to approve the following Warrants.

92701 Payroll \$ 9,126.11, seconded by Martin and carried by those present.

92702 Taxes \$ 3,497.38, seconded by Martin and carried by those present.

92703 Payroll \$ 7,950.64, seconded by Martin and carried by those present.

92704 Taxes \$ 3,243.00, seconded by Martin and carried by those present.

92705 General \$ 158.20, seconded by Martin and carried by those present.

92706 General \$ 3,109.76, seconded by Wright and carried by those present.

92707 General \$ 1,467.68, seconded by Wright and carried by those present.

92708 H'way \$ 55,755.37, seconded by Wright and carried by those present.

92709 Equip \$ 1,357.70, seconded by Wright and carried by those present.

92710 General \$ 572,300.32, seconded by Wright and carried by those present.

92711 H'way \$ 80,153.89, seconded by Wright and carried by those present.

92712 Equip \$ 1,725.34, seconded by Wright and carried by those present.

92713 General \$ 3,104.16, seconded by Wright and carried by those present.

92714 General \$ 7,382.96, seconded by Wright and carried by those present.

92715 General \$ 12,902.49, seconded by Wright and carried by those present.

92716 H'way \$ 3,465.77, seconded by Wright and carried by those present.

92717 General \$ 5,800.00, seconded by Martin and carried by those present.

5. **Executive Session:** LaPointe made a motion: **To find that premature public disclosure of a potential civil litigation matter would put the municipality at a disadvantage**, seconded by Wright and carried by those present.

LaPointe made a motion: **To enter Executive Session under 1 V.S.A. 313a1e at 6:12 p.m., with Bostrom and Hunt to discuss a legal matter**, seconded by Wright and carried by those present.

The Board returned from Executive Session at 6:25 p.m. and, as a result, no action was taken.

6. Members of the Public: Cristina Angell was welcomed and Martin made a motion: **To rescind the motion made and approved by the Select Board on August 23, 2016, to wit, "To instruct the Highway Foreman to get written permission from land-owner Angell and address water run-off issues by improving the swale across her property,"** seconded by LaPointe and carried by those present.

Hege then read correspondence received from Angell received August 27th and August 29th requesting that the Town completely bury a culvert across her property and tend to other matters on her land within the Town right-of-way, including stone wall repairs.

Martin apologized to the Board for what he said was a hasty action on his part to appease Angell by having the Town deepen the drainage swale over her property, given the excess of her new demands upon the Town. He then asked Bostrom to assess the condition of the culvert under Oakwood Cemetery Road and clear brush from the ditch on properties of Jeffers that lead to it.

7. Reports: Highway Report: Bostrom reported that Fairpoint hadn't yet removed a pole on Plumb Road where bank stabilization work needed to be done, stating that Fairpoint had made the request of Green Mountain Power Company. Hunt was asked to contact Fairpoint and convey that removing the pole was an issue of some urgency.

Bostrom informed the Board that Jeff Nugent would be taking Matt Mann's place at the Windham Regional Commission and that the WRC would like to assist with Townshend's Network Inventory. Hege asked Bostrom to inquire about the Federal Indirect Rate charges that the Windham Regional Commission was entitled to add any costs of working for the municipality.

Martin made a motion: **To approve FM0214, a High Risk Rural Road Agreement, for State work on Windham Hill Road,** seconded by LaPointe and carried by those present.

Martin made a motion: **To contract with Cersosimo Industries for the purchase of up to 4,000 cubic yards of winter road sand,** seconded by LaPointe and carried by those present.

Bostrom reported that roadside mowing was nearing completion and that some apron and shoulder work was being done following the paving projects. Martin asked why the paving costs went a full \$10,000 over the initial bid price, though the final cost remained under the budget cap and Bostrom indicated that Springfield knew what the budget ceiling was and applied more asphalt, as needed, to the East Hill Road section.

Town Clerk's Report: The Select Board reviewed the Town Clerk's journal reports from the prior weeks.

Law Enforcement Report: None at this time.

Treasurer's Report: Nothing at this time.

8. Correspondence: Hege read a letter received from Rob Thomson complaining that properties of his which should be contiguous were being taxed as separate. He also requested an adjustment to his 2016 taxes. Hege explained to the Board that names on the deeds didn't match and that, because the State didn't recognize that the properties were contiguous, they were being taxed as distinct. Hege also noted that the Select Board had no jurisdiction over adjustments and corrections to the Grand List that weren't forwarded by the Listers office, nor could abate taxes without a hearing of the BCA. Hunt was asked to speak with Thomson.

Hege read a letter from Eric Pedersen of the Army Corps of Engineers, expressing his appreciation for Town representation at a meeting held at Townshend Dam. She then briefed the Board on efforts by the Army Corps of Engineers to address the sediment issues at the dam.

9. Old Business: Gazebo Reimbursement: Hunt reported that the claim against Amica Insurance had been satisfactorily settled and that the Court had been asked to dismiss the suit.

Transfer Station Recertification: Hunt reported that a 10-year permit for the Townshend Transfer Station had been received.

10. New Business: School Club Request: Wright made a motion: **To approve a request by the Townshend School Club to use the Town Common on October 29th for a costume party,** seconded by LaPointe and carried by those present.

State Correspondence: Wright made a motion: **To designate the Town Clerk as the authorized agent for electronic receipt of Act 250 Applications on behalf of the Select Board,** seconded by LaPointe and carried by those present.

11. Other Business: None at this time.

12. Meeting Schedules: Regular Meeting: October 11, 2016, at 6:00 p.m.

13. Adjournment: LaPointe made a motion: **To adjourn at 7:34 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt