

approved: 7/12/16

## TOWNSHEND SELECT BOARD

### Meeting Minutes

June 28, 2016

**Present:** Kathy Hege; Kit Martin; Robert Wright

**In Attendance:** Joe Daigneault; Kurt Bostrom; Lt. Timothy Oliver, VSP; Richard Melanson, BCTV; Craig Hunt

- 1. Call To Order:** Hege called the meeting to Order at 6:00 p.m.
- 2. Approval of the Minutes:** Martin made a motion: **To approve the Minutes of June 14, 2016**, seconded by Wright and carried by those present.
- 3. Additions and Deletions:** Added to the Agenda was consideration of a contract with the Vermont State Police and, to Old Business, final closeout of FEMA reimbursements.
- 4. Members of the Public:** Martin made a motion: **To suspend the rules to meet with members of the public**, seconded by Wright and carried by those present.

Lt Timothy Oliver of the Vermont State Police was welcomed and, following discussion, Martin made a motion: **For Townshend to enter into a law enforcement contract with the Vermont State Police for six months at a cost of \$10,000.00, with the understanding that the contract could be renewed for another six months at the same rate upon expiration**, seconded by Wright and carried by those present. Hege then signed the contract.

**5: Reports: Highway Report: Gravel Crushing:** Hege acknowledged that the Select Board had received two bids for gravel crushing prior to the deadline and opened them.

**Bazin Brothers** bid \$4.95 per cubic yard

**David Chaves** bid \$5.25 per cubic yard

Following discussion, Martin made a motion: **To award the 2016 contract for gravel crushing to Bazin Brothers at the bid price of \$4.95 per cubic yard, not to exceed \$50,000.00 in budgeted expense**, seconded by Wright and carried by those present. Bazin's proposed schedule is to crush gravel at the pit between July 18<sup>th</sup> and August 12<sup>th</sup>.

**Winter Salt:** Martin made a motion: **To contract with Cargil Inc. for purchasing winter roadway salt at a quoted price of \$81.80 per ton, not to exceed 450 tons**, seconded by Wright and carried by those present.

Board members then discussed with Bostrom how quickly grader blades seem to have been used up; how culverts identified for replacement in 2013 still have not been attended, and how employee vacation time too-often seems to be taken as personally opportune, rather than on advance pre-schedule.

**Town Clerk's Report:** The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

**Treasurer's Report:** Daigneault reported that there was currently \$757,077.59 in the General Fund checking account.

6. **Warrants:** Wright made motions to approve the following Warrants, all seconded by Martin.

62801 **Payroll** \$ 11,487.48, carried by those present.  
62802 **Taxes** \$ 4,199.17, carried by those present.  
62803 **General** \$ 2,533.06, carried by those present.  
62804 **General** \$ 640.16, carried by those present.  
62805 **General** \$ 4,650.51, carried by those present.  
62806 **Hgwy** \$ 4,902.40, carried by those present.  
62807 **Equip** \$ 25,076.21, carried by those present.  
62808 **General** \$ 11,142.94, carried by those present.  
62809 **Hgwy** \$ 226.42, carried by those present.

7. **Correspondence:** None at this time.

8. **Old Business: Officer Appointments:** None at this time.

**Notices:** Hunt informed the Board that Notices for necessary Public Hearings would be posted and scheduled during July.

**Efficiency Vermont:** Hunt reported that the grant from Efficiency Vermont had been received and equaled the amount that Green Mountain Power had charged to replace Townshend's streetlight bulbs with more-efficient LED fixtures.

9. **New Business: Windham County Humane Society Contract:** Martin made a motion: **To approve the 2016 contract for animal holding at the Windham County Humane Society.** The motion was not discussed for failure to gain a second and will re-appear on the Agenda for the July 12, 2016 meeting.

10. **Executive Session:** Martin made a motion: **To find that premature disclosure of information would put the Town at a substantial disadvantage, if made public,** seconded by Wright and carried by those present.

Martin made a motion: **To enter into Executive Session at 7:20 p.m., under 1 V.S.A. 313-a1e to discuss possible civil litigation,** seconded by Wright and carried by those present. The Board returned from Executive Session at 7:40 p.m., and as a result, no action was taken.

11. **Other Business:** None at this time.

12. **Meeting Schedules:**                   **Tax Workshop:** July 12, 2016 at 5:30 p.m.  
  **Regular Meeting:** July 12, 2016, at 6:00 p.m.

13. **Adjournment:** Wright made a motion: **To adjourn at 7:45 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt