

approved: 06/28/16

## TOWNSHEND SELECT BOARD

### Meeting Minutes

June 14, 2016

**Present:** Kathy Hege; Irvin Stowell; Kit Martin; Robert Wright

**In Attendance:** Joe Daigneault; Andrea Royce; Janice Chaillou, BCTV; Craig Hunt

1. **Call To Order:** Hege called the meeting to Order at 6:03 p.m.
2. **Approval of the Minutes:** Martin made a motion: **To approve the Minutes of May 24, 2016**, seconded by Wright and carried by those present.
3. **Additions and Deletions:** Added to New Business was discussion of the RDAG Fund; to Correspondence, an update on dredging Townshend Dam, RESCUE permitting, Grace Cottage Hospital and Windham Solid Waste Management.
4. **Members of the Public:** Martin made a motion: **To suspend the rules to meet with members of the public**, seconded by Wright and carried by those present. Andrea Royce was welcomed and relayed a conversation she'd had with the Highway Foreman regarding damage to her mailbox and was informed that the Highway Department denied knocking it down. The Board recommended discussing this matter further at the next meeting with the Highway Foreman and invited Royce to attend. Hunt was instructed to ensure that Royce's reimbursement request was on the Warrants for the next meeting.

Royce also complained about vehicles traveling at excessive speed on State Forest Road and Hunt was requested to ask the State Police to patrol that road.
5. **Reports: Highway Report:** In Bostrom's absence, Hunt reported that the roadside mowing machine had been reserved for the month of August and that RFPs were being sent out for gravel crushing and paving projects.

Martin stated that he had wanted to discuss the Network Inventory with the Foreman and the continuing lack of supervisor's signatures on the time sheets.

Hege stated that there were irregularities occurring in requests for lunch-hour pay that needed to be addressed that would have to wait until the next meeting.

Hunt requested that the Select Board consider extending vacation time owed to Highway crew members beyond the end of the fiscal year, due to disputes between the crew and the Finance Office regarding time remaining.

Martin and Stowell complained of an unattended and dangerous transition between roadway and bridge on West Hill Road.

**Law Enforcement Report:** None at this time.

**Town Clerk's Report:** The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

**Treasurer's Report:** Daigneault reported that there was currently \$1,355,078.28 in the General Fund checking account.

**6. Warrants:** Wright made motions to approve the following Warrants:

- 61401 Payroll \$ 8,560.92, seconded by Martin and carried by those present.
- 61402 Taxes \$ 3,416.17, seconded by Stowell and carried by those present
- 61403 General \$ 5,191.98, seconded by Martin and carried by those present.
- 61404 General \$ 1,201.04, seconded by Martin and carried by those present.
- 61405 Hgwy \$ 319.02, seconded by Stowell and carried by those present.
- 61406 Hgwy \$ 1,596.25, seconded by Martin and carried by those present.
- 61407 Hgwy \$ 1,249.31, seconded by Stowell and carried by those present.
- 61408 Equip \$ 2,874.00, seconded by Martin and carried by those present.
- 61409 Blank
- 61410 General \$314,239.67, seconded by Stowell and carried by those present.
- 61411 General \$271,481.99, seconded by Stowell and carried by those present.
- 61412 Payroll \$ 8,563.01, seconded by Stowell and carried by those present.
- 61413 Taxes \$ 3,416.17, seconded by Martin and carried by those present.

**7. Correspondence:** Hege read a letter from Moss Linder at Grace Cottage Hospital expressing thanks for use of the Town Common and Route 35 for the 5K Run and the upcoming Spring Into Health.

Hege updated the Board with correspondence from George Twigg pertaining to the Army Corps of Engineers' plans to begin assessments preliminary to dredging Townshend Dam.

Hege referenced receipt of temporary permits for RESCUE's construction project in West Townshend.

**8. Old Business: Board of Health Matters:** Hunt informed the Board that one of two concerns brought to the attention of Townshend's Health Officer had been fully resolved and that the other was in process.

**9. New Business: Change of Appraisal:** The Board acknowledged receipt of a Change of Appraisal Notice from the Listers Office regarding municipal properties at Oakwood cemetery.

**RDAG Funds:** The Board had lengthy discussion about the future use of the RDAG Funds, now that the Townshend Revolving Loan Program has expired. Those funds had been used as collateral for that program.

**10. Executive Session:** Hege made a motion: **To enter into Executive Session at 7:25 p.m., under 1 V.S.A. 313-a3 to discuss personnel**, seconded by Martin and carried by those present. The Board returned from Executive Session at 7:55 p.m., and as a result, no action was taken.

**11. Other Business:** None at this time.

**12. Meeting Schedules: Regular Meeting:** June 28, 2016, at 6:00 p.m.

**13. Adjournment:** Stowell made a motion: **To adjourn at 7:59 p.m.**, carried by those present.

Respectfully submitted,  
Craig K. Hunt