

approved: January 18, 2016

TOWNSHEND SELECT BOARD

Meeting Minutes

January 4, 2016

Present: Kathy Hege; Robert Wright; Irvin Stowell; Kyle LaPointe

In Attendance: Joe Daigneault; Kurt Bostrom; Nolan Edgar (BCTV); Craig Hunt

- 1. Call To Order:** Hege called the meeting to Order at 6:04 p.m.
- 2. Approval of the Minutes:** Stowell made a motion: **To approve the Minutes of December 21, 2015**, seconded by Wright and carried by those present.
- 3. Additions and Deletions:** None at this time.
- 4. Reports: Highway Department Report:** Bostrom reported that a complaint about plowing Pine Acres Road was being addressed by a shift in the plowing schedule. He reported that electrical problems in the Freightliner had again arisen and would be repaired at no charge.

Law Enforcement: None at this time.

Town Clerk's Report: The Select Board reviewed the Town Clerk's cash journal reports from the prior weeks.

Treasurer's Report: Daigneault reported that the General Fund checking account held a balance of \$855,571.27, exclusive of reserve accounts and prior to the payment of Warrants before the Board.

- 5. Warrants:** LaPointe made motions to approve the following Warrants:
01043 **General Fund \$49.60**, seconded by Stowell and carried by those present.
01044 **General Fund \$3,531.69**, seconded by Wright and carried by those present.
04045 **Highway Fund \$65.15**, seconded by Stowell and carried by those present.
04046 **Equipment Fund \$965.85**, seconded by Wright and carried by those present.
04047 **General Fund \$1,131.91**, seconded by Wright and carried by those present.
04048 **General Fund \$150.00**, seconded by Wright and carried by those present.
04049 **Equipment Fund \$322.08**, seconded by Wright and carried by those present.

6. Correspondence: Hege read a letter from Kara McCauliffe regarding the plowing of Pine Acres Road, already discussed with Bostrom.

The Board acknowledged receipt of a letter petitioning the Public Service Board for party status by Rick and Kathy Hege in the application for a Certificate of Public Good for installation of a solar field by an un-registered business in Harmonyville.

7. Members of the Public: None at this time.

8. Old Business: Municipal Land Sales: Hunt did not have an update on the closing schedule for the two municipal properties sold by the Town in July.

Publication of Notices: The Board briefly discussed the need to publish Notices pertaining to the net metering and land lease agreement with Soveren Solar and renewing the land lease agreement with Grace Cottage Hospital.

9. New Business: Town Meeting Warning: The Board briefly discussed deadlines pertaining to necessary business of Town Meeting.

Transfer Station: Hunt informed the Board that the transfer Station was up for re-certification and would require that legal Notices be published.

Knox Boxes: Hege addressed the Board with the need for a Knox Box key sign-out policy.

Bookkeeping: The Board discussed the need to better understand, regulate and assign bookkeeper responsibilities. Hege will contact Garland this week.

10. Executive Session: LaPointe made a motion: **To find that premature public disclosure of a former employee's grievance would put the Town at a significant legal disadvantage,** seconded by Wright and carried by those present.

LaPointe then made a motion: **To enter Executive Session at 7:12 p.m. under 1 V.S.A. 1 a & b to discuss an employee grievance,** seconded by Stowell and carried by those present.

The Board returned from Executive Session at 7:40 p.m., and as a result, no action was taken.

10. Other Business: None at this time.

11. Meeting Schedules: Regular Meeting: January 18, 2016, at 6:00 p.m.

12. Adjournment: Stowell made a motion: **To adjourn at 7:45 p.m.,** carried by those present.

Respectfully submitted,

Craig K. Hunt