

approved: 02/16/15

Townshend Select Board Special Meeting Minutes February 13, 2015

Present: Kathy Hege; Carole Melis; Robert LeCours; Dale West; Kyle LaPointe
In Attendance: Becca Schafer; Dr. Tim Shafer, Holly Hockertlotz; Kurt Bostrom; Craig Hunt

1. Call To Order: Hege called the Special Meeting to order at 4:04 p.m.

2. Independent Audit Bid Openings: Hege un-sealed bid letters from Davis Hodgdon and Tapia & Huckabay, both declining to serve as Auditors at this time, and opened bid packages from McSoley McCoy, Sullivan & Powers and Graham & Graham, each expressing interest.

A copy of the three bid packages was given to Becca Schaefer of Valley Cares, who, with Robert Crego, will review the offers and provide the Select Board with their recommendation on Monday, February 16, 2015.

3. Town Meeting Luncheon Bid: Hege un-sealed two letters of proposal for catering the 2015 Town Meeting lunch. Harmonyville Store bid \$1,195.00 and Riverbend Market, \$1,100.00. Discussion ensued, and because Harmonyville Store catered the luncheon last year was offering a flexible menu with cost reduction opportunities this year, Melis made a motion: **To award Harmonyville Store the contract to cater the Town Meeting lunch on March 3, 2015, eliminating one soup selection and some beverages to reduce cost, as discussed,** seconded by LeCours and carried by those present.

4. Letter of Resignation: Hege read a letter from Alice Gausch, dated February 13, 2015, resigning as a Townshend Auditor. LaPointe made a motion: **For the Select Board to accept with regret the resignation of Alice Gausch as an Auditor for the Town of Townshend,** seconded by West and carried by those present.

5. Board of Health: Melis made a motion: **For the Townshend Select Board to convene as the Townshend Board of Health,** seconded by West and carried by those present.

Deputy Health Officer, Hockertlotz and Health Officer, Shafer summarized investigations and findings pertinent to a tenant's complaint in a housing unit at 1310 VT

Route 30. Frozen pipes have made the premises uninhabitable. Following discussion, West made a motion: **For the Townshend Board of Health, through its Health Officers, to issue a Letter of Intent to Issue a Health Order, with service to be made upon the landlord of properties at 1310 VT Route 30, stating that February 17, 2015, is to be the deadline for restoring potable water to the premises,** seconded by LaPointe and carried by those present.

Melis then made a motion: **For the Townshend Board of Health to adjourn and for the Townshend Select Board to re-convene,** seconded by LaPointe and carried by those present.

6. Highway Matters: Bostrom discussed with the Select Board the Holiday pay issue that gives the highway crew payment for the Holiday at straight time, if un-worked, but only time-and-a-half, if worked. Bostrom requested that any work done on a Holiday and at the overtime rate be paid in addition to the 8.0 hours provided for the Holiday.

Bostrom also requested that the Board reconsider giving up the Sterling before the end of plowing season. Lengthy discussion ensued and Melis made a motion: **To have the Select Board, at its next meeting, reconsider sending the 2007 Sterling plow truck to DeLurey on February 23, 2015, as the Board required during its meeting on February 9, 2015,** seconded by LaPointe and carried by those present.

7. Meeting Schedule: Regular Meeting: February 16, 2015 at 6:00 p.m.
Pre-Town Meeting: February 23, 2015 at 6:00 p.m.

8. Adjournment: At 5:47 p.m., LePointe made a motion: **To adjourn,** seconded by Melis and carried by those present.

Respectfully submitted,

Craig K. Hunt
administrative assistant